

**The Board of Directors**  
**Oriental Carbon & Chemicals Limited**  
(CIN : L24297WB1978PLC031539)  
31, Netaji Subhas Road  
Kolkata - 700 001

**RECONCILIATION OF SHARE CAPITAL AUDIT REPORT**  
**FOR THE QUARTER ENDED 30<sup>TH</sup> JUNE, 2021**

We have examined the Register of Members furnished by **Oriental Carbon & Chemicals Limited** (hereinafter referred to as "the Company") and its Registrars and Share Transfer Agents, **Link Intime India Private Limited**, for issuing the Report, in accordance with Regulation 76 of the Securities & Exchange Board of India (Depositories and Participants) Regulations, 2018, notified vide SEBI's Notification No. SEBI/LAD-NRO/GN/2018/40 dated 3<sup>rd</sup> October, 2018.

The statement of particulars for the quarter ended **30<sup>th</sup> June, 2021** requires to be furnished is annexed herewith in the format prescribed by SEBI for the said Reconciliation of Share Capital Audit Report.

In our opinion and to the best of our knowledge and according to the information and explanations given to us and based on such verification as considered necessary, we hereby certify that particulars given in the Annexed Report are true and correct.

**For P. SARAWAGI & ASSOCIATES**  
**Company Secretaries**



*(Handwritten signature of P.K. Sarawagi)*

**( P.K. Sarawagi )**  
**Proprietor**

Membership No. FCS 3381  
Certificate of Practice No. : 4882  
Peer Review Certificate No. 1128/2021  
ICSI UDIN : F003381C000644131

Place : Kolkata  
Date : 16<sup>th</sup> July, 2021

**RECONCILIATION OF SHARE CAPITAL AUDIT REPORT**

1. For Quarter Ended : **30<sup>TH</sup> JUNE, 2021**
2. ISIN : INE321D01016
3. Face Value : Rs.10/- each
4. Name of the Company : **Oriental Carbon & Chemicals Limited**
5. Registered Office Address : 31, Netaji Subhas Road,  
Kolkata – 700 001
6. Correspondence Address : 31, Netaji Subhas Road  
Kolkata – 700 001
7. Telephone & Fax Nos. : Phone : (033) 2230-6831  
Fax No. : (033) 2243-4772
8. E-mail Address : investorfeedback@occlindia.com
9. Names of the Stock Exchanges where the Company's securities are listed : 1. BSE Limited (BSE)  
2. National Stock Exchange of India Limited (NSE)
- |  |   | Number of<br><u>Shares</u> | % of Total<br><u>Issued Capital</u> |
|--|---|----------------------------|-------------------------------------|
| 10. Issued Capital   | : | 1,00,23,844                | 100.00                              |
| 11. Listed Capital (both with BSE & NSE)<br>(as per Company's records) | : | 99,90,092                  | 99.66                               |
| 12. Held in Dematerialised Form in CDSL                                | : | 12,25,620                  | 12.23                               |
| 13. Held in Dematerialised Form in NSDL                                | : | 84,70,847                  | 84.50                               |
| 14. Physical   | : | <u>2,93,625</u>            | <u>2.93</u>                         |
| 15. Total Number of Shares (12+13+14)                                  | : | <u>99,90,092</u>           | <u>99.66</u>                        |
16. Reasons for difference, if any, between 10&11, 10&15 and 11&15 : Forfeiture of 33,752 equity shares in the past, not re-issued subsequently.
17. Certifying the details of changes in share capital during the quarter under consideration, as per table below

Particulars*	No. of Shares	Applied/ Not applied for listing	Listed on stock exchanges (specify names)	Whether intimated to CDSL	Whether intimated to NSDL	In principal approval pending for stock exchanges (specify names)
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\* Rights, Bonus, Preferential Issue, ESOPs, Amalgamation, Conversion, Buyback, Capital Reduction, any other (to specify)

18. Register of Members is updated (Y/N) : Yes  
If not updated upto which date : Not Applicable

Oriental Carbon & Chemicals Limited



19. Reference of previous quarter with regard to excess Dematerialised shares, if any : Nil.
20. Has the Company resolved the matter mentioned in point no. 19 above in the current quarter? If not, reason thereof : Not Applicable
21. Mention the total number of requests, if any, confirmed after 21 days and the total number of request pending beyond 21 days with the reasons for delay : Nil.
- | <u>Total no. of requests</u>  | <u>No. of requests</u> | <u>No. of Shares</u> | <u>Reasons for delay</u> |
|-------------------------------|------------------------|----------------------|--------------------------|
| Confirmed after 21 days       | --                     | --                   |                          |
| Pending for more than 21 days | --                     | --                   |                          |
22. Name, Telephone & Fax Nos. of the Compliance Officer of the Company : Mr. Pranab Kumar Maity (ACS 20606)  
Company Secretary & GM Legal  
e-mail : pranab@occlindia.com  
Phone/Fax : Same as mentioned in 7 above
23. Name, Address, Telephone and Fax Nos., Registration No. of the Auditor : P. Sarawagi & Associates  
Company Secretaries  
27 Brabourne Road, Kolkata – 700 001  
Phone : 4004-0452  
M. No. FCS 3381 & C. P. No. : 4882
24. Appointment of Common Agency for share registry work, if yes (name & address) : Link Intime India Private Limited  
Room No. 502 & 503, 5<sup>th</sup> Floor,  
Vaishno Chamber, 6 Brabourne Road,  
Kolkata – 700 001. Phone : 03340049728  
e-mail : kolkata@linkintime.co.in
25. Any other detail that the auditors may like to provide : None.

**For P. SARAWAGI & ASSOCIATES  
Company Secretaries**



*(Handwritten signature of P.K. Sarawagi)*

**( P.K. Sarawagi )  
Proprietor**

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