

RAIGANJ UNIVERSITY

P.O. RAIGANJ, DIST. UTTAR DINAJPUR, WEST BENGAL
PIN - 733134, INDIA



CA. SANKAR GHORAI
Finance Officer

Phone Nos.-

Mobile : 9775334560
Fax No. : (03523) 244052

Ref. No. : F-549/2020

Date : 21.07.2020

NOTICE

In connection with the previous Notice No. F-510/2020 dated: 06/07/2020 the last date of submission of HRA Declaration has been extended up to 25th July 2020 and also requested to submit HRA declaration form duly filled up & signed by the employee and submitted to the office of the undersigned / below mail.

Non submission of HRA declaration in time, may leads to temporarily stopped HRA.

HRA declaration form is also available on University Website.

E-mail: spaul38@gmail.com

Sd/-
Finance Officer
Raiganj University

Encl: HRA declaration form.

Copy to:

1. Office Notice Board.
2. University Website.

Finance Officer
Raiganj University
Finance Officer
Raiganj University
Uttar Dinajpur

RAIGANJ UNIVERSITY

Finance Branch

HRA DECLARATION FORM

I hereby declare that :-

A. I AM MARRIED / NOT MARRIED :

My wife / husband IS NOT IN SERVICE under the Government of India or any State Government of any Government Undertaking or any Statutory or Local Body, Educational Institution etc.

My wife / husband IS IN SERVICE AND following are the particulars of her / his employment and pay etc. drawn by her / him.

(a) Name of the Spouse :

(b) Address of her / his Office :

(b) Present Pay per month :

(c) House Rent Allowance
drawn by his / her per month :
(Certified copy attached)

Signature : _____

Name : _____

Designation : _____

Department : _____

Institution : _____

Date : _____

* Please strike out which is not applicable.