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Annexure-I

UNIVERSITY GRANTS COMMISSION  
BAHADUR SHAH ZAFAR MARG  
NEW DELHI-110 002


*Submission of information by Adamas University for ascertaining the norms and standards.*

Note: Throughout "UGC Regulation" shall refer to UGC (ESTABLISHMENT AND MAINTENANCE OF STANDARDS IN PRIVATE UNIVERSITIES) REGULATION 2003

A. Legal Status

S.No	Information	Information submitted by the University
1.1	Name and Address of the University	ADAMAS UNIVERSITY ADAMAS KNOWLEDGE CITY BARASAT-BARRACKPORE ROAD, P.O- JAGANNATHPUR, NORTH 24 PARGANAS, KOLKATA- 700126
1.2	Headquarters of the University	ADAMAS UNIVERSITY ADAMAS KNOWLEDGE CITY BARASAT-BARRACKPORE ROAD, P.O- JAGANNATHPUR, NORTH 24 PARGANAS, KOLKATA- 700126

1.3	<p>Information about University</p> <p>a. Website: b. Email: c. Phone Nos.</p> <p>Information about Authorities of the University</p> <p>Ph. (including mobile)/ Fax Nos./e-mail</p> <p>a. Ph. (Including mobile), Fax Nos. and email of Chancellor Phone – Mobile - Email –</p> <p>b. Ph. (Including mobile), Fax Nos. and email of Vice Chancellor Phone – Mobile - Email –</p>	<p>www.adamasuniversity.ac.in au@ adamasuniversity.ac.in (033) 6458 8916</p> <p><b>Chancellor:</b> Prof. Samit Ray (033) 2564 0604/ 4340 09051589025 chancellor@adamasuniversity.ac.in</p> <p><b>Vice Chancellor:</b> Prof. Madhusudan Chakraborty 08479913769 vc@adamasuniversity.ac.in</p>
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Registrar  
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Adamas Knowledge City  
Barasat, Kolkata-700126

<p>c. Ph. (Including mobile), Fax Nos. and email of Registrar Phone – Mobile - Email</p> <p>d. Ph. (Including mobile), Fax Nos. and email of Finance Officer: Phone – Mobile - Email:</p>	<p><b>Registrar :</b> <b>Dr. T.K. Ghosal</b> <b>(033) 6565 4157</b> <b>9073364738</b> <b>registrar@adamasuniversity.ac.in</b></p> <p><b>Finance Officer:</b> <b>Shri Susanta Kumar Saha</b> <b>(033) 6458 8916</b> <b>9830421061/ 9073364737</b> <b>cfo@adamasuniversity.ac.in</b></p>
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1.4	Date of Establishment	Established on 11 <sup>th</sup> April, 2014 vide the Kolkata Gazette Notification No- 398-Edn(U)/OM-15L/2013 dated on 11 <sup>th</sup> April, 2014
1.5	Name of the Society/Trust promoting the University	Sachis Kiron Roy Memorial Trust  A copy of the Trust Deed is given in the form of <b>Appendix- 1</b>
1.6	Composition of the Society/Trust	The Sachis Kiron Roy Memorial Trust was established for the purpose of educational and other charitable objectives in India. The Composition of the Sachis Kiron Roy Memorial Trust is given in <b>Appendix – 2.</b>
1.7	Whether the members of the Society/Trust are members in other Societies/Trusts or in the Board of Governors in companies	Yes, the details has been provided in <b>Appendix – 3</b>
1.8	Whether the promoting Society/Trust is involved in promoting/ running any other University/ Educational Institution?	The Sachis Kiron Roy Memorial Trust, the Promoting Trust is involved in running other Educational Institutions.



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1.9	Whether the promoting society/trust is involved in promoting/running activities other than educational?	The Sachis Kiron Roy Memorial Trust, the Promoting Trust, is not involved in promoting / running activities other than education.
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1.10	Act and Notification under which established (copy of the Act & Notification to be enclosed)	The Adamas University was established by an Act of West Bengal viz.- the Adamas University Act 2014(West Bengal Act-IV of 2014). A copy of the notification under which the University was established is given in the <b>Appendix – 4.</b>
1.11	Whether the University has been established by a separate State Act?	The Adamas University was established by a separate Act of the State of West Bengal.

#### B. Organization Description

2.1	Whether Unitary in nature (as per the UGC Regulation)	The Adamas University is Unitary in nature.
2.2	Territorial Jurisdiction of the University as per Act	The Territorial Jurisdiction of the Adamas University is the whole of the State of West Bengal.
2.3	Details of the constituent units of the University, if any, as mentioned in the Act	In terms of Section 23 of The Adamas University Act, 2014, there will be number of Faculties in the University for Post Graduate and Under Graduate Studies as per the decision of the Governing Board. The Governing Board in its meeting held on 8 <sup>th</sup> November, 2014 and in its 9 <sup>th</sup> meeting held on 2 <sup>nd</sup> July,2016 resolved to create the following Schools in replacement of the respective Faculties of Studies under respective Faculty Councils for Post graduate and Undergraduate studies: <ul style="list-style-type: none"> <li>i) School of Engineering &amp; Technology under Faculty Council for Post Graduate and Under Graduate Studies in Engineering &amp; Technology</li> <li>ii) School of Sciences under Faculty Council for Post Graduate and Under Graduate Studies in Sciences</li> <li>iii) School of Law and Justice under Faculty Council for Post Graduate and Under Graduate Studies in Law</li> </ul>

		iv) School of Liberal Arts under Faculty Council for Post Graduate and Under Graduate Studies in Liberal Arts v) School of Commerce and Management under Faculty Council for Post Graduate and Under Graduate Studies in Commerce and Management vi) School of Pharmaceutical Technology under Faculty Council for Post Graduate and Under Graduate Studies in Pharmaceutical Technology
2.4	Whether any off-campus centre(s) established?	No. At present, there is no Off- Campus centre established for the Adamas University.

2.5	Whether any off-shore campus established?	No. At present, there is no Off- Shore Campus established for the Adamas University.
2.6	Does the University offer a distance education programme?	No. At present the University does not offer a distance education programme.
2.7	Whether the University has established study centre(s)?	No. At present the University has not established any Study Centres

### C. Academic Activities Description

#### 3. Academic Programmes

3.1	Details of the programmes permitted to be offered by Gazette Notification of the State Government and its reference	<p>A. In terms of Section 9 Sub-Section (1) of the Adamas University Act, 2014, All recognized teaching in connection with any degrees, diplomas, certificates, awards, distinctions of the University shall be conducted by the teachers of the University under the general control of the Governing Board and the Academic Council.</p> <p>B. In terms of Section 9 Sub-Section (2) of the Adamas University Act, 2014, the courses of study, the curriculum and the authorities responsible for such teaching shall be such as may be provided for by the Regulations.</p> <p>Accordingly the Governing Board has made and will make the Regulations for Academic Programmes of the University.</p>
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		Thus there is no gazette notification of the State Government in this regard.  (A copy of the extract of the relevant Section of the Adamas University Act,2014 is given as <b>Appendix 5)</b>
3.2	Current number of academic programmes/ courses offered by the University	No. of Academic programmes /courses offered by the University during the Academic Session 2015-16 and 2016-17 are given as: <b>Appendix 6</b>
3.3	Whether approvals of relevant statutory council(s) such as AICTE, BCI, DEC, DCI, INC, MCI, NCTE, PCI, etc. have been taken to: Start new courses or To increase intake	i)Following programmes have been introduced in the University with approval of the Bar Council of India:  a. BA.LLB b. BBA.LLB  ii) Following programme has been introduced in the University with approval of the Pharmacy Council of India:  a. B.Pharm  The copies of the approval of the Bar Council of India and Pharmacy Council of India are given in <b>Appendix 7(i) &amp; Appendix 7(ii)</b> respectively.
3.4	If the University is running courses under distance mode, please provide details about the students enrolled in the prescribed format:	The University is not running any course under Distance mode.
3.5	Temporal plan of academic work in the University Semester system/Annual system	The University has been following the Semester system.
3.6	Whether the University is running any course which is not specified under Section 22 of the UGC Act, 1956?	The University has not been running any courses which are not specified under Section 22 of the UGC Act, 1956

#### 4. Student Enrolment and Student Support

4.1	Number of students enrolled in the University for the current academic year according to regions and countries (Please give separate information for main campus and off-campus/off-shore campus)					
Particulars		No. of students from the same State where the University is located	No. of students from other States	No. of NRI students	No. of overseas students excluding NRIs	
					Foreign/Indian origin Students	Total
UG	M	250	42	0	3	295
	F	105	31	0	0	136

	T	353	73	0	3	431
PG	M	31	5	0	0	36
	F	21	7	0	1	29
	T	52	12	0	1	65
Ph.D	M	1	0	0	0	1
	F	0	0	0	0	0
	T	1	0	0	0	1


M-Male, F-Female, T-Total

4.2	Category-wise No. of students				
		<b>Category</b>	<b>Female</b>	<b>Male</b>	<b>Total</b>
		SC	28	22	50
		ST	8	51	59
		OBC	37	47	84
		PH	0	0	0
		General	107	197	304
		<b>Total</b>	<b>180</b>	<b>315</b>	<b>497</b>

4.3		Details of different batches of students admitted like Batch 1, Batch 2, Batch 3. Etc.				
Particulars	Batch 1			Batch 2		
	Year of Entry – 2015-16			Year of Entry – 2016-17		
	UG	PG	Total	UG	PG	Total
No. admitted to the programme	School of Comm & Mgt-41, School of Engineering & Technology-95, School of Law & Justice-12, School of Liberal arts-45, School of Sciences-32	School of Comm & Mgt-14, School of Engineering & Technology-00, School of Law & Justice-1, School of Liberal arts-41, School of Sciences-28	309	School of Comm & Mgt-56, School of Engineering & Technology-144, School of Law & Justice-29, School of Liberal arts-66, School of Pharmaceutical Sciences-60, School of Sciences-76	School of Comm & Mgt-09, School of Engineering & Technology-16, School of Law & Justice-00, School of Liberal arts-21, School of Pharmaceutical Sciences-00, School of Sciences-20	497
No. of Drop-outs	a) Within four	a) Within four	30	a) 09	a) 0	10

(a) Within four months of Joining (b) Afterwards	months of joining- 02 b) Afterwards- 18	months of joining- 01 b) Afterwards-09			1
No. appeared for the final year examination	<b>Final year for Under Graduate students have not fallen due as yet. The M.A, M.SC, MBA students will be passed out after the Academic session 2016-17.</b>				
No. passed in the final exam					
No. passed in first class					

4.4	Does the University provide bridge/remedial courses to the educationally disadvantaged students?	Various remedial classes/ doubt clearing classes are being arranged as a regular measure for the educationally weaker students.
4.5	Does the University provide any financial help to the students from socially disadvantaged group?	The University already introduced the Chancellor's Scholarship in the form of tuition fee waiver to assist the students coming from financially weaker sections.
4.6	In case the University is running M.Phil/Ph.D. programme, whether it is full time or part time and whether these programmes are run as per UGC Regulations,2009 on M.Phil/Ph.D.	The University has been running Ph.D programmes across all disciplines both part time and full time following the UGC Regulations 2009
4.7	Whether the University have a website? If yes please give website address and whether the website is regularly updated?	Yes, the University has a website. The website address is: <a href="http://www.adamasuniversity.ac.in">www.adamasuniversity.ac.in</a> The website is regularly updated.

  
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4.8	How are the prospective students informed about the criteria for admission, rules & regulations, facilities available, etc?	The prospective students are/ will be informed by advertisements in national/ local newspapers, University website and through various other publicity materials. The Adamas University Act, 2014, the Statues and the Regulations which are/ will be available in the Adamas University website also provide the required information.
4.9	Whether any grievance redressal mechanism is available in the University?	The University has already appointed a Dean of Students affairs and a Senior Students' Welfare Officer who are designated to deal with the grievances of the students as a regular measure.

### 5. Curriculum, Teaching Learning Process/Method, Examination/Evaluation System

5.1	Which University body finalized the curriculum? The composition of the body may be given. (Board of Studies, Academic Council, Board of Management)	<p>In terms of Section 13 Sub Section (2) read with Section 9 Sub Section (2) and Section 38 of the Adamas University Act,2014, the Governing Board is empowered to finalize the curriculum. The composition of the Governing Board has been given in <b>Appendix-8</b>. The Governing Board has approved the curriculum.</p> <p>In terms of Section-16 of the Adamas University Act,2014 the Academic Council which is the Principal Academic Body of the University, has been constituted. The Composition of the Academic Council is given in <b>Appendix-9</b></p> <p>In terms of Section 23 of the Adamas University Act there shall be as many Faculty Councils for Post Graduate and Under Graduate studies as there are courses of studies or faculties in the University as per the decision of the Governing Board. The Governing Board in its 9<sup>th</sup> meeting held on 02.07.2016 created the following Faculty Councils for UG and PG studies</p> <ol style="list-style-type: none"> <li>1. Faculty Council for UG and PG Studies in the School of Commerce &amp; Management.</li> <li>2. Faculty Council for UG and PG Studies in the School of Engineering &amp; Technology.</li> <li>3. Faculty Council for UG and PG Studies in the School of Law and Justice.</li> <li>4. Faculty Council for UG and PG Studies in the School of Liberal Arts.</li> <li>5. Faculty Council for UG and PG Studies in the School of Science.</li> <li>6. Faculty Council for UG and PG Studies in the School of Pharmaceutical Technology.</li> </ol> <p>Compositions of the aforesaid Faculty Councils are given in <b>Appendices-10-15</b> respectively.</p>
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5.2	What is the Rules/regulations/procedure for revision of the curriculum and when was the curriculum last updated?	The Governing Board is empowered to finalize the curriculum including its revision and updation. The courses and the course structure were approved by the Governing Board in its meeting held on 08.11.2014 and 02.07.2016. The course structure and curriculum will be updated in due course.
5.3	Whether approval of statutory bodies such as Board of Studies, Academic Council and Board of Management of the University has been taken to start various courses? If yes, please enclose extracts of the minutes.	Yes. In terms of the Adamas University Act, 2014, the Governing Board is empowered to start various courses in the University. The approval of the Governing Board has been taken for starting the courses being offered by the University. The extract from the minutes of the meeting of the Governing Board are given as <b>Appendix-16</b> . However, the endorsement from the respective Statutory Bodies have been taken/ being taken.
5.4	Furnish details of the following aspects of curriculum design: Innovation such as modular curricula Inter/multidisciplinary approach	The curriculum has been designed according to the need of the industry and society as a whole. Opinions of experts have been taken into consideration while designing the curriculum. The entire curriculum has been made in modular form and with multidisciplinary approach. The detailed course structure are given in <b>Appendix-17</b>
5.5	Has the University conducted an academic audit? If yes, please give details regarding frequency and its usage.	An Internal Quality Assurance Committee is being constituted in the University to conduct Academic Audit at regular intervals and the Academic standards will be ensured through the IQAC.
5.6	Apart from classroom instruction, what are the other avenues of learning provided for the students? (Example: Projects, Internships, Field trainings, Seminars, etc.)	Yes. Apart from Classroom instruction, the students are assigned Live Projects, Field study, Projects Presentations, Simulations and Business Games, Summer Internship Training, which are fitted into the respective courses throughout the semester.
5.7	Please provide details of the examination system (Whether examination based or practical based)	The Evaluation scheme followed by the University is as under:  a. End Semester 70% weightage, b. Internal Assessment Association- 30% c. Internal Assessment includes Project and Assignment, Quiz Or Class Test, and Attendance and Class Participation.  Practical papers evaluation is as under : a. End Semester 70% weightage, b. Internal Assessment Association- 30% c. Internal Assessment includes Day to Day Assessment, Viva Voce etc.

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5.8	What methods of evaluation of answer scripts does the University follow? Whether external experts are invited for evaluation?	The faculty of the respective course evaluate the answer scripts. However for practical examination, external examiners with internal examiners evaluate the practical papers of the students.
5.9	Mention the number of malpractice cases reported during the last 3 years and how they are dealt with.	There has been no case of malpractice reported during 2015-16 and Mid-Term Examination held in the month of September,2016
5.10	Does the University have a continuous internal evaluation system?	<p>Yes. The Academic Regulations provide that there shall be continuous internal / sessional evaluation in each theory paper in addition to End Semester Examination. The continuous / sessional evaluation shall be conducted by the respective department/ school. In every Course, Mid – Term / Sessional Examinations will be conducted by the Department/School in the theory papers as one of the components of internal continuous assessments. The marks for internal assessment shall be of 30% of the full paper. Other components internal continuous assessments may be class tests, assignments, seminars, class performance, quiz, projects, presentation, Viva-voce, attendance etc. For attendance maximum marks can be 1 mark for every higher attendance of 5% or more beyond 75%. There shall be no marks for attendance where percentage of attendance in a Semester is 75% or below. The policy for internal assessment will be finalized by the respective Faculty Council on the recommendation of the Departmental Council and shall be declared/ notified. The weightage for various components of internal /sessional evaluation and examination in respect of each course shall be made known to the students at the beginning of the academic session. The qualifying mark for Internal Assessment shall be 50% of total marks allotted for internal assessment, i.e. 15 marks out of 30 marks of Internal Assessment for a full paper of 100 marks. No candidate will be allowed to sit for the End – Semester examination without qualifying for Internal Assessment. The score of Internal Assessment shall be declared before the commencement of Filling up of Forms for the End –Semester Examination.</p> <p>Internal Assessment for practical paper shall be 30% of the full marks of the practical paper and shall be based on day to day assessment in practical classes and viva-voce. The actual break-up for components will be made by the Faculty Council on the recommendation of the Departmental Council.</p> <p>Internal Assessment for the Last Semester of any Course shall consists of , <i>inter alia</i>, a programme of defending the Degree/ Diploma / Certificate with a score of 33.3% of the score for Internal Assessment i.e. 10 marks for a full paper of 100 marks. The modalities for the programme of defense shall be formulated by the concerned Faculty Council for Post-graduate and Under-graduate Studies.</p>

5.12	How is the question papers set to ensure the achievement of the course objectives?	The question paper setters are advised to set questions to test the knowledge on the subject taught during class room lessons, problem solving and analytical ability.
5.13	State the policy of the University for the constitution of board of question paper setters, board of examiners and invigilators.	<p>The Academic Regulations provide that the HOD/Dean shall prepare and submit paper wise panel of names (minimum two names each) of external examiners and moderators to the controller of Examinations. The Vice-Chancellor will select the external examiners from the panel submitted, while the subject teacher shall be appointed as an internal examiner/s for that paper. External moderator shall be nominated by the Vice-Chancellor from a panel submitted through the HOD and the Dean. Moderation Board shall comprise of the concerned subject teacher, HOD and the external moderator nominated by the Vice-Chancellor.</p> <p>Two sets of question shall be prepared for theory papers of End Semester Examinations by the Moderation Board, selecting the questions set by the concerned subject teacher and from the questions set by the external examiner.</p> <p>The evaluation of paper will be done by the concerned subject teacher.</p>
5.14	<p>How regular and time-bound are conduct of examinations and announcement of results? Substantiate with details of dates of examinations and announcement of results for the last 3 years.</p> <p><b>Year – 1:</b>  <b>Examination Ended</b>  Post Graduate –  Under Graduate –  <b>Result Announced:</b>  Post Graduate –  Under Graduate –</p> <p><b>Year – 2:</b>  <b>Examination Ended</b>  Post Graduate –  Under Graduate –  <b>Result Announced:</b>  Post Graduate –  Under Graduate –</p> <p><b>Year – 3:</b>  <b>Examination Ended</b>  Post Graduate –</p>	<p>The conduct of the examinations and announcement of result are strictly as per the academic calendar which is decided well before the beginning of the semester. The maximum time limit for declaration of the result is one month after the conduct of the examination.</p> <p>Session 2015-16  1<sup>st</sup> Semester End Term Examination: 17<sup>th</sup> -23<sup>rd</sup> December 2015  Declaration of result: 28<sup>th</sup> December 2015  2<sup>nd</sup> Semester End Term Examination: 23<sup>rd</sup> May – 6<sup>th</sup> June 2016  Declaration of 2<sup>nd</sup> Semester Result: 16<sup>th</sup> June 2016</p> <p>The Academic Regulations relating to the conduct of semester examinations are indicated as under:  Examination at the end of the semester is the final examination of the semester and will be called End Semester Examination. End Semester Examinations will be closed book examinations and will be conducted centrally by the Controller of Examinations If a student fails to secure pass mark in a Theory Paper of the End Semester Examination; he can appear for Supplementary Examination which will be conducted within a month of publication of result of the said End Semester Examination. If the student fails to clear the back paper in the Supplementary Examination then he shall have to sit for the back paper in the corresponding End Semester Examination of the next batch. Students failing in any paper(s) of the End Semester Examination shall be allowed to move on to the next Semester even if</p>

<p>Under Graduate –  <b>Result Announced:</b>  Post Graduate –  Under Graduate –</p>	<p>he fails to scores pass marks in terms of the Regulations. A student will get three chances to clear (scoring pass marks) a paper (1. Original End Semester Examination, 2. Supplementary Examination and 3. End Semester Examination with next batch). All the papers of a particular Course should be cleared within maximum of one additional year beyond the duration of the course. The result of Supplementary Examination shall be published at least 15 days prior to the End Semester Examination of the next Semester. The result for a review paper shall be published within 15 days of holding the review of the paper. A student failing to secure pass marks in a practical paper shall have to appear for his Supplementary Examination in the corresponding practical paper in the subsequent two batches for all the Semesters except for the last two Semesters of the Course when he will get one chance only with the subsequent batch. In all cases of back papers, the score on Internal Assessment of the original Semester shall be carried over.</p>
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#### D. Admission Process

<p>6.1</p>	<p>How are students selected for admission to various courses? Please provide faculty-wise information  Through special entrance tests / Through interviews /Through their academic record / Through combination of the above  Please also provide details about the weightage give to the above</p>	<p>Faculty of Engineering and Technology:  Through a combination of academic record, special entrance test and interview.</p> <p>Faculty of Liberal Arts:  Through a combination of academic record, special entrance test and interview.</p> <p>Faculty of Commerce and Management:  Through a combination of academic record, special entrance test and interview.</p> <p>Faculty of Science:  Through a combination of academic record, special entrance test and interview.</p> <p>Faculty of Law and Justice:  Through a combination of academic record, special entrance test and interview.</p> <p>Faculty of Pharmaceutical Technology:  Through West Bengal JEE Counselling and a combination of academic record and interview.</p>
<p>6.2</p>	<p>Whether the University is admitting students from national level entrance test or state level entrance test? If yes, please provide following details:-</p>	<p>The University has been conducting the Entrance Test and Interview for the purpose of admitting students in all the Schools excepting in Pharmaceutical Technology where the students are being admitted through the WBJEE Counselling and the vacant seats through De- centralized Counselling by the University on the basis of Academic record and Interviews.</p>
<p>6.3</p>	<p>Whether admission procedure is available</p>	<p>Yes, The Admission procedure is available in the University</p>

	on the University website and in the prospectus	website. The Website address is- <a href="http://www.adamasuniversity.ac.in">www.adamasuniversity.ac.in</a> .																																
6.4	Please provide details of the eligibility criteria for admission in all the courses	<p>The eligibility criteria for admission to UG and PG courses in Engineering and Technology, Science and Liberal Arts are as under:</p> <table border="1"> <thead> <tr> <th colspan="2">Eligibility Criteria</th> </tr> </thead> <tbody> <tr> <td>B.Sc.</td> <td>50% over all in +2 specified subject</td> </tr> <tr> <td>B.A.</td> <td>50% over all in +2 specified subject</td> </tr> <tr> <td>B.Com</td> <td>50% over all in +2</td> </tr> <tr> <td>BBA</td> <td>55% over all in +2</td> </tr> <tr> <td>5 yrs Integrated LLB</td> <td>50% overall / CLAT Qualified</td> </tr> <tr> <td>B.Tech</td> <td>60% over all in +2 with science(P.C.M)</td> </tr> <tr> <td>B.Tech (Lat. Entry)</td> <td>60% in respective 3 yr diploma. 60% in 1<sup>st</sup> yr of B.Tech</td> </tr> <tr> <td>BCA</td> <td>50% over all in +2</td> </tr> <tr> <td>M.Tech</td> <td>60% in B.Tech / GATE qualified</td> </tr> <tr> <td>MCA</td> <td>50% in Graduation</td> </tr> <tr> <td>MA</td> <td>50% over all in Graduation with respective subjects</td> </tr> <tr> <td>M.Sc</td> <td>50% over all in Graduation with respective subjects</td> </tr> <tr> <td>MBA</td> <td>50% in Graduation / CAT / MAT / XAT Qualified</td> </tr> <tr> <td>M.Com</td> <td>50% in Graduation</td> </tr> <tr> <td>LLM</td> <td>50% in LLB (5/3 yr course)</td> </tr> </tbody> </table> <p>The details is given in <b>Appendix-18</b></p>	Eligibility Criteria		B.Sc.	50% over all in +2 specified subject	B.A.	50% over all in +2 specified subject	B.Com	50% over all in +2	BBA	55% over all in +2	5 yrs Integrated LLB	50% overall / CLAT Qualified	B.Tech	60% over all in +2 with science(P.C.M)	B.Tech (Lat. Entry)	60% in respective 3 yr diploma. 60% in 1 <sup>st</sup> yr of B.Tech	BCA	50% over all in +2	M.Tech	60% in B.Tech / GATE qualified	MCA	50% in Graduation	MA	50% over all in Graduation with respective subjects	M.Sc	50% over all in Graduation with respective subjects	MBA	50% in Graduation / CAT / MAT / XAT Qualified	M.Com	50% in Graduation	LLM	50% in LLB (5/3 yr course)
Eligibility Criteria																																		
B.Sc.	50% over all in +2 specified subject																																	
B.A.	50% over all in +2 specified subject																																	
B.Com	50% over all in +2																																	
BBA	55% over all in +2																																	
5 yrs Integrated LLB	50% overall / CLAT Qualified																																	
B.Tech	60% over all in +2 with science(P.C.M)																																	
B.Tech (Lat. Entry)	60% in respective 3 yr diploma. 60% in 1 <sup>st</sup> yr of B.Tech																																	
BCA	50% over all in +2																																	
M.Tech	60% in B.Tech / GATE qualified																																	
MCA	50% in Graduation																																	
MA	50% over all in Graduation with respective subjects																																	
M.Sc	50% over all in Graduation with respective subjects																																	
MBA	50% in Graduation / CAT / MAT / XAT Qualified																																	
M.Com	50% in Graduation																																	
LLM	50% in LLB (5/3 yr course)																																	
6.5	Whether University is providing any reservation/ relaxation in admission	In terms of Section 5(3) of the Adamas University Act, the University made a provision for reservation of at least 25% of the total number of seats for the students domiciled in the state of West Bengal.																																
6.6	Whether any management quota is available for admission in the University?	There is no Management Quota available for the admission in the University.																																
6.7	What is the admission policy of the University with regard to NRI and overseas students?	The University has been admitting Overseas students fulfilling the eligibility criteria as mentioned in 6.4 and subject to the conditions that they satisfy the medical fitness and other norms as per the Government regulations.																																

#### E. Fee Structure

7.1	Present Course-wise fee structure of the University (Please provide head-wise details of total fee charged)	Course wise fee structure is given in <b>Appendix-18</b>
7.2	Any other fee charged by the University other than the fee displayed in the UGC	No. The University does not charge any other fees (like building fee, development fee etc.) other than the course fee


	website (e.g. Building Fee, Development Fee, Fee by any name, etc.)	published in the University Website and Prospectus.
7.3	Whether fee structure is available on the University website and in the prospectus?	Yes. The course fee structure is published in the University Website and Prospectus.
7.4	Whether fee is charged by the University as per fee structure displayed in the University website and in the prospects or some hidden charges are there?	Yes. There is no hidden charge.
7.5	Mode of Fee collection	By way of Demand Draft drawn in the name of the University and by Bank transfer.
7.6	Whether University is providing any concession in fee to students? If yes, please provide details.	The University already introduced fee waiver in the form of Chancellor's Scholarship which is briefly stated below: Merit Scholarship – Based on the performance in the qualifying examination at the time of admission which is in the range of 10% to 25% of the Tution Fee. Scholarship to the Topers of the courses – 20% Merit cum Means Scholarship – 15% of the Tution Fee. Subject to the fulfillment of the criteria at least 7 CGPA and Parental Annual Income should be less than 3 Lakhs per annum.
7.7	Details of the Hostel Fee including mess charges	Details of the Hostel Fee including Mess charges are given in <b>Appendix 19</b> .
7.8	Any other fee	The University does not have any fee other than the prescribed fee structure.
7.9	Basis of Fee Structure	The basis of the tuition fee structure is given in <b>Appendix – 20</b> .
7.10	Whether the University has received any complaint with regard to fee charged or fee structure? If yes please give details about the action taken.	So far we have not received any complaint with regard to fee charge or fee structure.
7.11	Whether University is providing any scholarship to students? If yes, please provide details.	The University has been providing Chancellor's Scholarship in the form of Tuition Fee Waiver which is given in <b>Appendix – 21</b>

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F. Faculty

8.1	Total no. of Sanctioned and filled up posts (Institution-wise and Department-wise)	Department	Professor		Associate Professor		Assistant Professor	
			Sanctioned	Filled	Sanctioned	Filled	Sanctioned	Filled
		School of Commerce and Management	1	2	2	1	6	3
		School of Engineering and Technology	3	4	6	1	18	21
		School of Law and Justice	1	3	2	0	6	2
		School of Liberal Arts	2	1	4	0	12	21
		School of Sciences	2	1	4	0	12	23
		School of Pharmaceutical Technology	1	1	2	1	6	4

8.2	Details of teaching staff in the prescribed format with details – Institution-wise and Department-wise)	The details of the faculty across all the school with a brief bio data are given in Appendix – 22
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8.3	Category-wise No. of Teaching Staff	Category	Female	Male	Total
		SC/ST	0	0	0
		OBC	0	0	0
		PH	0	0	0
		General	34	55	89
		Total	34	55	89

8.4	Details of the permanent and temporary faculty members in the following format		
<b>Particulars</b>	<b>Female</b>	<b>Male</b>	<b>Total</b>
<b>Total No. of permanent teachers</b>	34	55	89
No. of teachers with Ph.D. as the highest qualification	18	31	49
No. of teachers with M.Phil. as the highest qualification	16	24	40
No. of teachers with PG as the highest qualification	0	0	0
<b>Total no. of temporary teachers</b>			<b>0</b>
No. of teachers with Ph.D. as the highest qualifications	0	0	0
No. of teachers with M.Phil. as the highest qualification	0	0	0
No. of teachers with PG as the highest qualification	0	0	0
<b>Total no. of part-time teachers</b>	<b>3</b>	<b>3</b>	<b>6</b>
No. of teachers with Ph.D. as the highest qualification	2	1	3
No. of teachers with M.Phil. as the highest qualification	0	0	0
No. of teachers with PG as the highest qualification	1	2	3
Total No. of visiting teachers	0	0	0

8.5	Ratio of Full Time Teachers to Part Time / Contract Teachers	Ratio of Full Time to Part Time Teachers=15:1
8.6	Process of recruitment of faculty -Whether advertised? -Whether selection committee was constituted as per the UGC Regulation?	For faculty recruitment the University follows norms and standards fixed by the UGC. The qualification and experience of the faculty are as per the UGC prescribed norms. Based on the requirement the vacancies are advertised in national daily's. However in exceptional cases the Chancellor is authorized by the Statue to appoint teachers without advertisement subject to suitability of the candidate for the post in exceptional cases.  The applications received are referred to the Selection committee as per statutory provision.



		<p>The constitution of the Selection Committee I as under:</p> <p>Vice Chancellor or Pro-Vice Chancellor,  Dean of the concerned faculty,  The Head of the concerned Department,  One member of the Governing Board,  At least One outside Expert in the subject in which the appointment is made  Registrar is our Nominee as Secretary.</p> <p>The constitution of the Selection Committee is in line with UGC regulations.</p>														
8.7	Does the University follow self-appraisal method to evaluate teachers on teaching, research and work satisfaction? If yes, how is the self-appraisal of teachers analysed and used? Whether:-Self Appraisal Evaluation, Peer Review Students evaluation Others (specify)	The University in the process of introducing self-appraisal, student appraisal, and superior appraisal for evaluation of the work of the teachers in respect of teaching, research and work satisfaction. The score on different parameters of appraisal will be analysed for evaluating the performance of the teachers.														
8.8	Institution-wise and Department-wise teacher student ratio (only full time faculty)	<p><b>Overall Teacher Student Ratio: 1:9</b></p> <table border="1"> <thead> <tr> <th>Department</th> <th>Teacher Student Ratio</th> </tr> </thead> <tbody> <tr> <td>School of Commerce and Management</td> <td>1:16</td> </tr> <tr> <td>School of Engineering and Technology</td> <td>1:9</td> </tr> <tr> <td>School of Law and Justice</td> <td>1:8</td> </tr> <tr> <td>School of Liberal Arts</td> <td>1:6</td> </tr> <tr> <td>School of Sciences</td> <td>1:5</td> </tr> <tr> <td>School of Pharmaceutical Technology</td> <td>1:10</td> </tr> </tbody> </table>	Department	Teacher Student Ratio	School of Commerce and Management	1:16	School of Engineering and Technology	1:9	School of Law and Justice	1:8	School of Liberal Arts	1:6	School of Sciences	1:5	School of Pharmaceutical Technology	1:10
Department	Teacher Student Ratio															
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School of Law and Justice	1:8															
School of Liberal Arts	1:6															
School of Sciences	1:5															
School of Pharmaceutical Technology	1:10															
8.9	Whether the University is providing UGC Pay Scales to the Permanent Faculty? If yes, please provide the following details:- Scale of Pay with all the allowances Professor – Associate Prof. – Assistant Prof. – Mode of Payment – (Cash/Cheque)	<table border="1"> <thead> <tr> <th>Designation</th> <th>Scale of Pay</th> </tr> </thead> <tbody> <tr> <td>Professor</td> <td>37400-67000; AGP-10000</td> </tr> <tr> <td>Associate Professor</td> <td>37400-67000; AGP-9000</td> </tr> <tr> <td>Assistant Professor</td> <td>15600-39100;AGP-6000/7000/8000</td> </tr> </tbody> </table> <p>Mode of Payment – By Bank transfer</p>	Designation	Scale of Pay	Professor	37400-67000; AGP-10000	Associate Professor	37400-67000; AGP-9000	Assistant Professor	15600-39100;AGP-6000/7000/8000						
Designation	Scale of Pay															
Professor	37400-67000; AGP-10000															
Associate Professor	37400-67000; AGP-9000															
Assistant Professor	15600-39100;AGP-6000/7000/8000															
8.10	Pay /Remuneration provided to:- AP on contract Part-Time Faculty – Guest Faculty –	<p>The contractual Assistant professors are appointed in the regular pay scale 15600-39100;AGP-6000/7000/8000</p> <p>The Guest / Part time faculties are paid remuneration in the range of Rs. 20000/--Rs. 40000/- based on the teaching hour in a month.</p>														

8.11	Facilities for teaching staff (Please provide details about Residence, Rooms, Cubicals, Computers/Any other)	All the faculty members are provided with computers/laptops in their respective seating place in the cubicles. Further Faculty members are provided with accommodation close proximity to the University.
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### G. Infrastructure

9.1	Does the University have sufficient space for Land & Building?	The University has sufficient space for Land and Building. Presently the University possess 10.32 acres of Land. Additional land, building, and other infrastructure is under process of addition through merger of 2 Institutions run by the Sponsoring Trust with the University as provided by the University Act.
9.2	Does the University have sufficient class rooms?	Yes, 60 Classrooms
9.3	<b>Laboratories &amp; Equipment</b> (Details provided in Appendix-23 and Appendix-24)	The details of the Laboratories and Equipment's are given in Appendix-23 & 24 respectively
9.4	<b>Library</b>	
	a) Total Space (all Kinds)	11200 Sq.ft
	b) Computer / Communication facilities	598 computers, the details of the computers and other communication facilities are given in Appendix-24 A
	c) Total no. of Ref. Books (Each Department)	Engineering & Technology – 500 Liberal Arts – 11 Law & Justice – 18 Pharmaceutical Technology – 22 <b>Total – 551</b>
	d) All Research Journals subscribed on a regular basis	11 (10 Print Journal + 1 Online)



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9.5	<b>SportsFacilities</b>	The details are given in <b>Appendix-25</b>
	a) Open Play Ground(s) for outdoor sports (Athletics, Football, Hockey, Cricket, etc.)	10000 Sqft.
	b) Track for Athletics	To be constructed
	c) Basketball courts	No.-2, total area = 2400 sq.m
	d) Squash / Tennis Courts	No.-6, total area=2200 sq.m
	e) Swimming Pool (Size)	To be constructed
	f) Indoor Sports Facilities including Gymnasium	Ready 250 sq.m and balance 1000 sq.m construction is going on.
	g) Any other	Music Room , Dance Room , etc.- 250 sq.m
9.6	Does the University has provision for Residential Accommodation including hostels (boys & girls separately)	The University has been providing accommodation to the students in a Boys Hostel with a capacity of 360 and a Girls Hostel with capacity of 190. The university has also initiated construction of 1 boys hostel(500 capacity) & 1 girls hostel (300 capacity).

#### H. Financial Viability

10.1	Details of the Corpus Fund created by the University  Amount – FDR No. Date – Period -  (Documentary evidence to be given)	Amount (Rs.)	FDR No	Date	Period
		50,00,00 0.00	EIH/1 687569 UBI	22.07. 2015	7 days
		50,00,00 0.00	EIH/1 787682 UBI	01.03. 2016	7 days
		50,00,00 0.00	EIH/1 787683 UBI	01.03. 2016	7 days
		50,00,00 0.00	EIH/1 787684 UBI	01.03. 2016	7 days
		Details of Corpus (Endowment) Fund: Amount: 200,00,000.00 The details of the Endowment fund is given in <b>Appendix --26</b>			

10.2	Financial position of the University					
	S. No.	Financial Year	Income(Rs. in crores)	Expenditure(Rs. in crores)	Initial contribution, donation from Trust etc	Loan from Trusts (Rs. in crores)
	01	2014 – 2015	0.016	2.470	29.41	3.35
	02	2015 – 2016	3.067	1386.24	-	19.487
The details of Audit Reports for the year 2014-15 & 2015-16 are given in <b>Appendix –27</b>						
10.3	Source of finance and quantum of funds available for running the University (for last audited year)					
	Fees –			Rs.3,05,28,047.04		
	Donations-			NIL		
	Loan -,			Rs. 6,58,78,979.26		
	Interest-			Rs.1,43,832.00		
10.4	What is the University's 'unit cost' of education? (Unit cost = total annual expenditure (budget accruals) divided by the number of students enrolled) Unit cost calculated excluding the salary component may also be given			Unit Cost of Education: (Per year) 2,76,183.00 Unit Cost of Education(excluding salary)		

## I. Governance System:

### 11. Organization, Governance and Management

11.1	Composition of the statutory bodies of the University (please give names, profession & full postal address of the members and date of constitution):- GB of Trust/ Senate/Syndicate / Academic Council Finance Committee / Board of Studies	The composition of the Statutory bodies i.e Governing Board ( <b>Appendix-8</b> ), Finance Committee ( <b>Appendix-8A</b> ), Development and Planning Board ( <b>Appendix-8B</b> ), Academic Council ( <b>Appendix-9</b> ), Faculty Councils of UG and PG studies in respect of School of Commerce and Management, Engineering & Technology, Liberal Arts, Law and Justice, Science, Pharmaceutical Technology ( <b>Appendices10-15</b> ).
11.2	Dates of the meetings of the above bodies held during the last 2 years  (Enclose attested copy of the minutes of the meetings)	Dates of the meetings of the Governing Board held during the years 2015 and 2016 are given in <b>Appendix-28 &amp; 29</b> respectively.
11.3	What percentage of the members of the Boards of Studies, or such other academic committees, are external? Enclose the guidelines for BOS or such other Committees.	The percentage of External and Internal Members in the Academic Council as per the statutory provision is 10% and 90% respectively. Faculty Councils are constituted with the faculty belonging to the University
11.4	Are there other strategies to review academic programmes besides the academic council? If yes, give details about what, when and how often are such reviews made?	The academic programmes are reviewed by the respective Faculty Councils and Department / Centre Councils.



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## J. Research Profile

12.1	<p>Faculty-wise and Department-wise information to be provided in respect of the following:-</p> <ul style="list-style-type: none"> <li>➤ Student Teacher Ratio</li> <li>➤ Class Rooms</li> <li>➤ Teaching labs</li> <li>➤ Research labs (Major Equipments)</li> <li>➤ Research Scholars (M.Tech, Ph.D., Post Doctoral Scholars)</li> <li>➤ Publications in last 3 years (Year-wise list)</li> <li>➤ No. of Books Published</li> <li>➤ Patents</li> <li>➤ Transfer of Technology</li> <li>➤ Inter-departmental Research (Inter-disciplinary)</li> <li>➤ Consultancy</li> <li>➤ Externally funded Research Projects.</li> <li>➤ Educational Programmes Arranged</li> </ul>	<p>Faculty wise information in respect of Teacher student ratio class room labs etc. are given in <b>Appendix-24 &amp; 30</b></p> <p>8:1 60 21 – <b>APPENDIX-24</b> M.Tech-20, Ph.D-33</p> <p>Nil Nil Nil Nil Nil Nil</p>
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## K. Misc.

### 13. Details of Non-Teaching Staff

13.1	Details of Non-Teaching Staff	The details of the Non-Teaching staff are given in <b>Appendix-31</b>																																																						
13.2	Summary of the Non-Teaching Staff	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;">Particulars</th> <th style="width: 15%;">Female</th> <th style="width: 15%;">Male</th> <th style="width: 10%;">Total</th> </tr> </thead> <tbody> <tr> <td colspan="4"><b>Administrative Staff:</b></td> </tr> <tr> <td>Group A</td> <td style="text-align: center;">0</td> <td style="text-align: center;">4</td> <td style="text-align: center;">4</td> </tr> <tr> <td>Group B</td> <td style="text-align: center;">4</td> <td style="text-align: center;">5</td> <td style="text-align: center;">9</td> </tr> <tr> <td>Group C</td> <td style="text-align: center;">11</td> <td style="text-align: center;">7</td> <td style="text-align: center;">18</td> </tr> <tr> <td>Group D</td> <td style="text-align: center;">1</td> <td style="text-align: center;">9</td> <td style="text-align: center;">10</td> </tr> <tr> <td>Sub Total</td> <td style="text-align: center;">16</td> <td style="text-align: center;">25</td> <td style="text-align: center;">41</td> </tr> <tr> <td colspan="4"><b>Technical Staff:</b></td> </tr> <tr> <td>Group A</td> <td style="text-align: center;">0</td> <td style="text-align: center;">1</td> <td style="text-align: center;">1</td> </tr> <tr> <td>Group B</td> <td style="text-align: center;">2</td> <td style="text-align: center;">2</td> <td style="text-align: center;">4</td> </tr> <tr> <td>Group C</td> <td style="text-align: center;">0</td> <td style="text-align: center;">5</td> <td style="text-align: center;">5</td> </tr> <tr> <td>Group D</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> </tr> <tr> <td>Sub Total</td> <td style="text-align: center;">2</td> <td style="text-align: center;">8</td> <td style="text-align: center;">10</td> </tr> </tbody> </table>			Particulars	Female	Male	Total	<b>Administrative Staff:</b>				Group A	0	4	4	Group B	4	5	9	Group C	11	7	18	Group D	1	9	10	Sub Total	16	25	41	<b>Technical Staff:</b>				Group A	0	1	1	Group B	2	2	4	Group C	0	5	5	Group D	0	0	0	Sub Total	2	8	10
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Sub Total	2	8	10																																																					

		Grand Total	18	33	51																												
13.3	No. of Non-teaching staff category wise <i>Note: The University does not collect caste information as part of the recruitment processes hence this data is not available.</i>	<table border="1"> <thead> <tr> <th>Category</th> <th>Female</th> <th>Male</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>SC</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>ST</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>OBC</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>PH</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>General</td> <td>18</td> <td>33</td> <td>51</td> </tr> <tr> <td>Total</td> <td>18</td> <td>33</td> <td>51</td> </tr> </tbody> </table>	Category	Female	Male	Total	SC	0	0	0	ST	0	0	0	OBC	0	0	0	PH	0	0	0	General	18	33	51	Total	18	33	51			
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13.4	Ratio of Non-teaching staff to students	1:15																															
13.5	Ratio of Non-teaching staff to faculty	1:2																															

#### 14. Academic Results

15.1	Faculty-wise and course-wise academic results of the past 3 years	Only 2015-16 Course wise Academic result:				
		SCHOOL NAME	COURSE	NO. OF STUDENTS APPEARED	NO. OF STUDENTS PASSED	NO. OF STUDENTS FAILED
		SCIENCE	UG	30	21	9
			PG	16	16	0
		LIBERAL ARTS	UG	37	26	11
			PG	18	18	0
		COMMERCE & MANAGEMENT	UG	38	25	13
			PG	8	8	0
		LAW & JUSTICE	UG	11	8	3
		ENGINEERING & TECHNOLOGY	UG	71	41	30

			<b>TOTAL</b>	<b>229</b>	<b>163</b>	<b>66</b>
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**15. Accreditation**


15.1	Whether Accredited by NAAC?	The NAAC accreditation process will be started in due course.											
15.2	Whether courses are accredited by NBA? If yes please provide course-wise details as under:-	The NBA accreditation will be started in due course.											
	<table border="1"> <thead> <tr> <th>S.No.</th> <th>Course</th> <th>Whether Accredited</th> <th>Period of Accreditation</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	S.No.	Course	Whether Accredited	Period of Accreditation								
S.No.	Course	Whether Accredited	Period of Accreditation										
15.3	Other Accreditations, if any	Not available as of now.											
15.4	Any other information (including special achievements by the University which may be relevant for the University)	Nothing in particular at this stage.											

**16. Strength and Weaknesses of the University**

16.1	Strengths of the University	The strength of the University are as follows: a. State of the art laboratories b. Quality faculties c. Industry enabled endorsed and job oriented courses d. University with a global outlook, green and smart campus
16.2	Weaknesses of the University	The University is in developing stage. Initiatives have been taken to upgrade the infrastructure including construction of the faculty quarters in the campus and also Boys & Girls hostel.

**Certificate**

This is to certify that all the information provided above is true to the best of my knowledge and belief. The University will adhere to the rules, regulations and guidelines of the UGC, Central Government and relevant Statutory Council(s) and abide by all the provisions under the UGC Regulation. The above information is also posted on the website of the University [www.adamasuniversity.ac.in](http://www.adamasuniversity.ac.in)

  
**Registrar of the Adamas University**  
**Adamas Knowledge City**  
**Barasat, Kolkata-700126**