

## **OFFICE OF THE REGISTRAR**

Ref No:AU/REG/NOT/2020-21/11/001

## **Notification**

## Sub: Customized Operation Plan: Re-opening of Adamas University post lockdown due to COVID-19 Pandemic

Adamas University is closed since March, 2020 as all other educational institutions across country as one of the measures to contain the COVID-19 outbreak. During lockdown, AU meticulously planned and implemented successfully, guidelines issued by UGC & Govt. of West Bengal on Examinations & Academic Calendar 2020-21.

Now, in view of the UGC Guidelines (November 2020) on re-opening the University & Colleges post lockdown due to COVID-19 pandemic (copy attached), competent authority has been pleased to constitute following Committee with an aim to draft customized operation plan on re-opening of Adamas University as outlined broadly in <a href="Scope">Scope</a> below.

- 1. Mr. Arup Kumar Sil, Registrar Chairman
- 2. Dr. Moumita Mukherjee, Professor, Department of Physics, School of Basic and Applied Sciences and Dean, Research and Development Member
- 3. Dr. Shauli Mukherjee, Associate Professor & Director, School of Education and Dean Students' Affairs Member
- 4. Dr. Rohit Kumar Sharma, Associate Professor, School of Business & Economics and Director, Planning and Monitoring Member
- 5. Dr. Abinit Saha- Assistant Professor, School of Life Science & Biotechnology Member
- 6. Dr. Ripon Bhattacharjee, Associate Professor, School of Law & Justice Member
- 7. Dr. Koushik Chakraborty , Assistant Registrar (Academics) Member
- 8. Mr. Biswajit Das, Director, Administration Member

## <u>Scope</u>

- i. To draft Standard Operating Procedure (SOPs) in accordance with the Government orders and guidelines.
- ii. Measures to be taken before and after re-opening of Campus.
- iii. Institutional Planning on Academics.
- iv. Hostel
- v. Monitoring of Health and Counselling

First meeting of the Committee is scheduled at 3.00 PM on 09.11.2020 (Monday) at Board Room, AU-1 to discuss and plan course of action. The Committee shall submit first report / recommendation to the Vice Chancellor by 13<sup>th</sup> November 2020 (Friday).

Further, the Committee will follow the orders and guidelines issued by the University Grants Commission and Government of West Bengal, from time to time.

Registrar

Date: 06.11.2020

To,

• All Members of the Committee.

- The Chancellor
- Vice Chancellor
- Pro-Vice Chancellors
- Office of the Chancellor
- All Deans
- Dean, Academics
- Dean, R&D
- All HODs
- All Directors
- Group President-Education, Counselling & Communication
- Deputy Librarian
- Group CFO
- Officiating Controller of Examination
- Law Officer
- Chief Technology Officer
- Assistant Registrar
- Assistant Registrar (Academics)
- Mr. Rajarshi Ghosh- With a request to upload in University Website
- Office File

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