

OFFICE OF THE REGISTRAR

Ref No: AU/REG/2024/03/003

Date: 21.03.2024

Office Order

Sub: Appointment of University Ombudsperson

The undersigned is hereby directed to convey that **Prof. Sabyasachi Basu Ray Chaudhury** has been appointed as the University Ombudsperson of Adamas University as per University Grants Commission (Redressal of Grievances of Students) Regulations, 2023. Kindly note his contact details which is as mentioned below:

- **Name:** Prof. Sabyasachi Basu Ray Chaudhury
- **Phone:** 9830229434
- **Designation:** Professor, Department of Political Science, Rabindra Bharati University
- **Email ID:** sbrc.rbu@gmail.com

FUNCTIONS OF OMBUDSPERSON:

- (i) The Ombudsperson shall hear appeals from an aggrieved student, only after the student has availed all other remedies provided under these regulations.
- (ii) While issues of malpractices in the conduct of examination or in the process of evaluation may be referred to the Ombudsperson, no appeal or application for revaluation or re-totalling of answer sheets from an examination, shall be entertained by the Ombudsperson unless specific irregularity materially affecting the outcome or specific instance of discrimination is indicated.
- (iii) The Ombudsperson may avail assistance of any person, as amicus curiae, for hearing complaints of alleged discrimination.
- (iv) The Ombudsperson shall make all efforts to resolve the grievances within a period of 30 days of receiving the appeal from the aggrieved student(s).

This is issued with the approval of the Competent Authority and will be in force with immediate effect.


Registrar

To,

- Prof. Sabyasachi Basu Ray Chaudhury
- All Deans
- All HODs
- Student Grievance Redressal Committee

Copy to:

1. Hon'ble Chancellor
2. Hon'ble Vice Chancellor
3. President, Chancellor's Office
4. Pro-Vice Chancellor
5. Sr. Vice President, Chancellor's Office
6. Office of the Chancellor
7. All Directors
8. Controller of Examinations
9. Chief Finance Officer
10. Law Officer
11. Library In-Charge
12. Chief Technology Officer
13. Deputy Registrar
14. Assistant Registrar-HR
15. Accounts Officer
16. Office File

