ADAMAS UNIVERSITY
NAAC GRADE A

NOC INITIATION FORMAT
(Applicable for All Self Placement / Self Internship)

Name of the Student *	
Roll No.*	
Registration No.*	
Department Name*	
Course & Stream *	
Pass out Year *	
Phone No.*	
Guardian's Phone No.*	
Mail Id. *	
Company / Organization Name *	
Company / Organization Website link *	
Name of Hr / Contact Person from the company / organization (For University level Verification) *	
Designation of the Contact Person*	
Contact Number of the Person*	
Email Address of Contact Person*	
Company / Organization Turn-Over *	
Approx. manpower of the company / Organization *	
Company Head Office *	
Job Role (Permanent/Internship) *	
Salary / Stipend CTC *	
Additional Benefits (If any)	
Job / Internship Location *	
Job / Internship Description *	
Start & End Date (For Internship Only)	
Joining Date	

Document to be Submitted:

- **Offer Letter / Letter of Intent (LOI)**

** For any additional query / information **contact the Placement Cell**

Signature of Dean / Associate Dean

Signature of HoD

Signature of Student