ADAMAS
UNIVERSITY
PURSUE EXCELLENCE

INTERNAL QUALITY ASSURANCE CELL

Minutes of the 1st Meeting of Academic Year 2020-2021

Data/Time: Thrusday, 04-09-2020, 10:00 AM

Venue: Zoom meeting:
https://us02web.zoom.us/j/8298974670?pwd=T2pNOG0rY0pSUzYxbFpJNHBGUGxyQT09

Chairman: Dr. Deependra Kumar Jha, Vice-Chancellor

IQAC Coordinator: Dr. Ranjan Sinha Thakur, Librarian and Director-eLibrary

Members present:

1. Mr. S. K Sarkar, Executive Vice-Chairman, SKRMT
2. Dr. Ujjwal K. Chowdhury, Pro-Vice Chancellor
3. Mr. Arup Kumar Sil, Registrar
4. Dr. Naveen Das, Dean Academics
5. Dr. Bimal Kumar Sarkar, Professor and Dean, SOBAS
6. Dr. Mrityunjoy Chatterjee, Professor and Dean, SOLACS
7. Dr. Amitava Mukherjee, Professor and Officiating Dean, SOET
8. Dr. Rudra Prasad Saha, Associate Professor and Officiating Dean, SOLB
9. Dr. Moumita Mukherjee, Dean, R&D
10. Dr. Rohit Kumar Sharma, Director- Planning & Monitoring
11. Dr. Prithvish Bose, Director- Product & Innovation
12. Dr. Pragyan Mohanty, Associate Director- Social Responsibility
13. Dr. Saptarshi Chatterjee, Associate Director- Incubation
14. Mr. Vijay Kumar, Officiating COE
15. Mr. Abhijit Giri, Director, Career Development Cell
16. Mr. Joy Chowdhury, Director, Centre for Professional Studies
17. Mr. Nirmalya Chakraborty, Law Officer
18. Dr. Sajal Kumar Jha, Associate Professor and Officiating Dean, SOPT
19. Dr.Chiranjib Chakravartty, Professor, SOLB
20. Dr.Nav Kumar Mahato, Associate Professor, SOBAS
21. Mr. Sanjib Hari, Assistant Registrar
22. Golam Murshed Nazir Anmed Zamader, Student
23. Mr. C.N. Raghupathi, Senior Vice President and Head, India Business Unit,Infosys Technologies Limited, Member of Governing Board
24. Mr. Sumit Das, Employer Vice President, Legal and Group Development

Leave of Absence:

1. Dr. Jyotsna Yagnik, Pro-Vice Chancellor
2. Mr. Pradip Bhowmick, Vice President, Office of the Chancellor
3. Ms. Debanjali Roy, Assistant Dean- Student Affairs
4. Mr. Biswajit Das, Director, Administration
5. Dr. Mita Banerjee, Professor and Dean. SOE
6. Mrs. Mittra Sinha Roy, Principal, Adamas International School
7. Dr. Samir Kumar Ghosh, Nominee from local Society

Dr. Deependra Kumar Jha, Vice Chancellor welcomed the members of IQAC and briefed about the importance of IQAC and said this is one of the important activities towards readiness for accreditation, and initiatives taken for NAAC preparedness and mentioned about the formation of the NAAC task force and criterion champion. He also shared the role each and every member will play in carrying out the NAAC activities, and henceforth NAAC will be the priority agenda. He also updated the committee members about the various initiatives like AU 2.0, 30 special projects, renaming of schools and other initiatives.

Agenda No. 1: Minutes of the last IQAC meeting, 19th March 2020

The committee had previously circulated the minutes of IQAC meeting held on 19th March 2020 on which no comments had been received. The minutes were therefore taken as read. There are no further comments, the committee approved the minutes.

Agenda No. 2: Teaching-learning development initiatives: conscious, consistent and catalytic improvement – by Prof. (Dr.) Naveen Das, Dean Academics & Dean, SOBE (Annexure-1 / M.01/IQAC/DOC-01)

He has discussed about the pre-requisites of an internationally recognized university through excellence in interdisciplinary education, research and innovation, preparing socially responsible well-grounded individuals contributing to nation building. He has mentioned about the various initiatives like Internationalization; Research & Innovation; inter-disciplinarity topics in various courses of all programs; make students appreciate social obligations, and psychological, sociological, pragmatic and aesthetic reasons for social work and to develop social responsibility/ethical angles to disciplinary discourse; emphasize on employability skills through development of practice-oriented mindset, professional skills, etc. With the CDC's help along with a Plan of Action to be taken for execution as well as strategies to be followed for measurement.

Agenda No. 3: Review of AU research – by Dr. Moumita Mukherjee, Dean, Research and Development (Annexure-2 / M.01/IQAC/DOC-02)

Dr. Moumita Mukherjee has discussed about the University R&D Activity Flow / Ecosystem, various plans and actions to be taken for the growth of AU research namely, Streamlining of PhD program running under University; adherence of University Regulations and formulate rules for Industry Sponsored research and consultancy; improvement of the quality of research by Faculty by Creation of New knowledge and strategies for improving research culture; create and maintain database on faculty expertise through faculty competence mapping process for research and consultancy purposes; Coordinate and facilitate submission of research project proposals to various funding agencies by Principal Investigators and be responsible for their internal monitoring including financial issues related to research projects, fellowships and scholarships; establishment of institutional collaborations for research, Faculty exchange and students exchange through MoUs with leading Institutions; link of the R&D website at University Website; publish "University R&D calendar" at the beginning of each semester of one academic year; and establishment of Centre of

excellence for interdisciplinary research. She also suggested for revisiting the University research committee, framing out university research policy. VC asked Dean-R&D to organize more research/IPR related workshop/seminars in the coming session for promoting the research culture of the AU and he also informed the committee members about the launch of incentive scheme for faculty members. It was further informed about the increase of publications in Scopus Indexed, SCI indexed and UGC care listed journals.

Dr. Bimal Kumar Sarkar, Dean, Dr. Ujjal K Chowdhury, Pro-Vice-Chancellor, Dr. Rudra Prasad Saha, Associate Professor and Officiating Dean, Dr Mritunjay Chatterjee, Dean have tabled their opinion about the Centre for excellence. The VC directed all Deans to send their observation and suggestion on Centre of excellence aspects. Mr. S K Sarkar, Executive Vice Chairman, SKRMT added that the AU should adhere to the UGC research policy and regulations and Dr. Mukherjee agreed on this aspect.

Agenda No. 4: Introducing ACE (Adamas Comprehensive Excellence) score – by Dr. Rohit Kumar Sharma, Director-Planning and Monitoring (Annexure-3 / M.01/IQAC/DOC-03)

Dr. Sharma shared the Adamas Comprehensive Excellence score system for the holistic growth of the AU and the ways for the measurement of the growth. He has discussed ACE score in the areas of Knowledge Acquisition, Employability Skill Enhancement and Student Engagement along with key performance indicators and the plan of implementation.
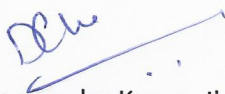
Agenda No. 5: OBE preparedness – by Prof. (Dr.) T. Senthil Vedivel, HOD, Department of Civil Engineering, SOET (Annexure-4 / M.01/IQAC/DOC-04)

Dr Senthil focused on the concept of Outcome Based Education (OBE), level of outcomes, framework, PEO's, graduate attributes (GA) and factors of GA. He has discussed about the POs and PSOs, Course outcome (Cos), implementation process and steps involved in the process, audit process and the blooms taxonomy concept along with plan of actions and the checklist.

Agenda No. 6: Library growth plans – by Dr. Ranjan Sinha Thakur, Librarian & Director-elearning (Annexure-5 / M.01/IQAC/DOC-05)

Dr. Thakur shared the library growth plan starting with the expansion of Central Library, 24x7 access to library resources from outside the campus through adoption of remote access facilities, library collection development with emphasize on e-book collection to support the students during pandemic, and procurement of databases for the growth of university research. Also, he has presented the plan for the development of smart library with the application of RFID technology.

The meeting ended with thanking to the Chair.

Dr. Deependra Kumar Jha

Vice-Chancellor

Dr. Ranjan Sinha Thakur

Coordinator-IQAC

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