



INTERNAL QUALITY ASSURANCE COMMITTEE

Minutes of the IQAC Meeting held on 18th September, 2023, 12:30 P.M. to 2:30 P.M.

Chairman: Prof. (Dr.) Suranjan Das, Vice Chancellor

IQAC Convener: Prof. (Dr.) Sushanta Kumar Mandal, Director, IQAC

Members Present:

1. Prof. (Dr.) Suranjan Das, Vice Chancellor
2. Prof. (Dr.) Naveen Das, Pro Vice Chancellor- Training, Placement and Corporate Relations
3. Prof. (Dr.) Sushanta Kumar Mandal, Dean- QAA and Dean- Academics
4. Mr. Sunil Kumar Sarkar, Executive Vice Chairman – SKRMT
5. Prof. (Dr.) Dipankar Bhattacharyay, Pro-VC (Research & Innovation), Dean-SoBAS
6. Prof. (Dr.) Moumita Mukherjee, Professor and Dean, Research & Development
7. Prof. (Dr.) Shauli Mukherjee, Director-SoE, Associate Dean-SoLACS
8. Prof. (Dr.) Sujoy Bhattacharya, Professor- Dean- SoET
9. Prof. (Dr.) Rudraprasad Saha, Professor & Dean-SoLB
10. Prof. (Dr.) Anand Prakash, Professor and Dean- SoHMS
11. Prof. (Dr.) Sandip Banerjee, Professor & Associate Dean- SoSA
12. Prof. (Dr.) Souvik Roy, Professor & Associate Dean- SoLJ
13. Dr. Gouranga Patra, Associate Professor, School of Business and Economics.
14. Dr. Moumita Dey, Associate Professor, School of Basic and Applied Sciences.
15. Dr. Natraj Mishra, Associate Professor, School of Engineering and Technology.
16. Mr. Jitendra Kumar Nayak, Assistant Professor, School of Liberal Arts and Cultural Studies.
17. Mr. Pranay Pandey, Assistant Professor, School of Education.
18. Dr. Ishita Chatterjee, Professor, School of Law and Justice.
19. Mr. Souvik Roy Chowdhury, Registrar
20. Dr. Vaskar Sarkar, Joint Controller of Examinations

21. Dr. Koushik Chakraborty, Assistant Registrar(Academics)
22. Dr. Aditya Ghosh, Assistant Director, QAA
23. Dr. Pragyan Mohanty, Associate Professor and Associate Director – Social Responsibility
24. Mr. Atin Banerjee, Head, Admissions
25. Dr. Kausheyee Banerjee, Associate Professor and Assistant Dean-Student Affairs
26. Dr. Bimal Kumar Sarkar, Director- Planning and Monitoring
27. Mr. Prasenjit Pal, Chief Financial Officer
28. Mr. Abhijit Giri, Director-Career Development Cell
29. Dr. Saptarshi Chatterjee, Associate Professor and Associate Director – Incubation
30. Dr. Sajal Saha, Professor and Director – Product & Innovation
31. Mr. Amal Sankar Mukherjee, HOD, SOE

Welcome Note by Prof. Suranjan Das, Vice Chancellor

The chairperson of the meeting and Vice Chancellor, Prof. Suranjan Das welcomed all the members of the IQAC Meeting of the Academic Year 2023-24 and the 11th IQAC Meeting of Adamas University. After appraising the meeting quorum, the Chairperson informed about the status of NAAC SSR preparation. Prof. Sushanta Kumar Mandal, Dean QAA and Dean Academics informed about the latest activities of the Quality Assurance Cell. The following agenda items as per the SSR metrics were discussed and resolutions were made.

Agenda Item No. 1: 3.1.2 Seed Money – less number of applications received for seed fund project

In the meeting, it was resolved that call for proposal may be opened for excess fund.

(Action Taken by Dean R&D)

Agenda Item No. 2: Patent issue

It was resolved that Dean R&D shall take initiative and motivate faculty members and researchers to file more number of patents. Discussed about Kapila scheme to avail financial assistance for filing patent.

(Action Taken by Dean R&D)

Agenda Item No. 3: Number of PhD

It was resolved that Dean R&D shall take initiative for quick submission and evaluation of PhD thesis.

(Action Taken by Dean R&D)

Agenda Item No. 4: Journal Publication per faculty

Need more publication by December 2023. Each faculty member must publish 2 journal papers and 2 book chapters per year.

(Action Taken by Dean, R & D)

Agenda Item No. 5: E-content development

As suggested by Campus Technology each faculty have to create 2.5 hours of video content. Each course module shall be not less than 30 minutes. IQAC and school Deans will monitor the task.

(Action Taken by respective schools)

The meeting ended with vote of thanks by Prof. Sushanta Kumar Mandal, Dean QAA.

Prof. Suranjan Das

Vice Chancellor



Prof. (Dr.) Sushanta Kumar Mandal

Dean, QAA

Director
Quality Assurance & Accreditation
Adamas University