



INTERNAL QUALITY ASSURANCE COMMITTEE

**Minutes of the IQAC Meeting held on 10th July, 2025, 12:30 p.m. at Building No. AU1,
2nd Floor, Room No.201**

Members present: 9

Chairman: Prof. (Dr.) Suranjan Das, Vice Chancellor

IQAC Convener: Prof. (Dr.) Snehamanju Basu, Director-IQAC and Dean-Students
& Cultural Affairs

Members Present:

1. Prof. (Dr.) Suranjan Das, Vice Chancellor
2. Prof. (Dr.) Radha Tamal Goswami, Pro Vice-Chancellor
3. Prof. (Dr.) Rudraprasad Saha, Dean-Academics
4. Prof. (Dr.) Shauvik Roy Choudhury, Registrar
5. Prof. (Dr.) Moumita Mukherjee, Dean-R&D and Professor SoBAS
6. Dr. Vaskar Sarkar, CoE
7. Dr. Kausheyee Banerjee, Associate Professor and Associate Dean-Student Affairs
8. Dr. Saptarshi Chatterjee, Associate Professor and Associate Director-Incubation and P&M
9. Prof. (Dr.) Snehamanju Basu, Director-IQAC and Dean, Students & Cultural Affairs

Leave of Absence

1. Mr. Siddhant Chaturvedi, Deputy CFO
2. Prof. Abhijit Chanda, Professor, Mechanical Engineering, Jadavpur University

Welcome Note by Prof. (Dr.) Suranjan Das, Vice Chancellor

At the outset, the Chairperson of the meeting, Hon'ble Vice-Chancellor Prof. (Dr.) Suranjan Das, welcomed all the members of the IQAC and initiated the proceedings. The following agenda items were discussed, and corresponding resolutions were adopted.

Agenda Item No. 1: *Submission of the IQAC Action Taken Report*

The Hon'ble Vice-Chancellor, Chairperson of the meeting, appreciated Prof. (Dr.) Snehamanju Basu for submitting the Action Taken Report and expressed satisfaction with its contents.

(Action was taken by IQAC)

Agenda Item No. 2: *Preparation of NIRF*

As directed by the Chairman, Hon'ble Vice-Chancellor, Sir, the University will apply for NIRF from the academic year 2026 onwards. Applications for QS Rankings and other national and international ranking frameworks will also be pursued, under the purview of the IQAC.

(Action to be taken by IQAC & M/s. Campus Technology)

Agenda Item No. 3: *Publication of Newsletter & Internal Academic Audit*

The tasks related to the publication of the Newsletter and the conduct of the Internal Academic Audit will continue as per the existing practice.

(Action to be taken by Newsletter Committee & AAC team members)

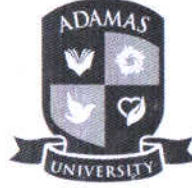
The meeting ended with a vote of thanks to the Chair.



**Prof. Suranjan Das
Vice Chancellor**



**Prof. (Dr.) Snehamanju Basu
Director-IQAC**



Internal Quality Assurance Cell

Ref No.: AU/IQAC/NOT/2024-25/06/002

Date: 17.06.2025

Notice

As directed by Hon'ble Vice Chancellor Sir, this is to inform you that a meeting of the **Internal Quality Assurance Cell (IQAC)** will be held as per the following schedule:

Date: Friday, 11th July, 2025

Time: 12:00 hrs

Venue: AU1, Board Room

Agenda for the Meeting:

1. Preparation for NIRF
2. Data uploading of AQAR
3. Publication of IQAC Newsletter
4. Analysis of ATR as per the recommendations of NAAC Peer Team Committee
5. Any other matters with the permission of the Chair

Kindly make it convenient to attend the meeting. Your presence and inputs will be greatly appreciated.

Regards,

Snehamanju Basu
17.06.25

Prof. (Dr.) Snehamanju Basu
Director,
Internal Quality Assurance Cell (IQAC)
Adamas University