

Regulations for the Registration and Award of the Degree of Doctor of Philosophy (Ph.D.) Of Adamas University

(Amendment to Ph.D. Regulations 2020)

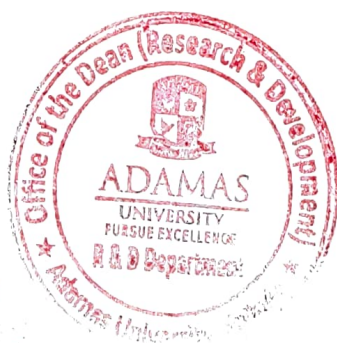
**As per the University Grants Commission Minimum Standards and Procedures for
Award of M.Phil/Ph.D. Degree Regulations, 2016 and its Amendment 2022.**

(Effective from Academic Year 2026-27)

The Adamas University

Established by The Adamas University Act, 2014

(West Bengal Act No. IV of 2014)



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Ph.D. REGULATIONS

(Effective from Academic Session 2026-27)

1. GENERAL

- 1.1 Adamas University (AU) awards the degree of Doctor of Philosophy (Ph.D.) and other researches leading to research degree to a candidate who has successfully completed the stipulated Program of Research at AU and adopt the UGC (Minimum Standards and Procedure for Awards of M.Phil. / Ph.D. Degree) Regulations, 2016 with such amendments as made by the UGC from time to time.
- 1.2 The Program of Research with the governing rules and regulations are formulated by the Governing Board of the University. The Board can modify or change the structure, the governing rules and regulations from time to time.
- 1.3 A candidate to be awarded the Ph.D. degree has to submit a thesis embodying the findings of his/her research carried out in this program. The thesis should make an original contribution of high quality to the advancement of knowledge as judged by experts in the relevant area.
- 1.4 A candidate becomes eligible for the award of the Ph.D. degree after fulfilling all the academic requirements prescribed by the Academic Council (AC) of the University.
- 1.5 The award shall be made upon the recommendation of the Vice Chancellor of the University and after approval by the Chancellor of the University.
- 1.6 The number of seats for Ph.D. in each discipline shall be decided well in advance and notified by the University in the University website or advertisement.

2. CATEGORIES OF Ph.D. SCHOLARS:

A. AU admits Ph.D. students under the following categories:

I) REGULAR SCHOLARS

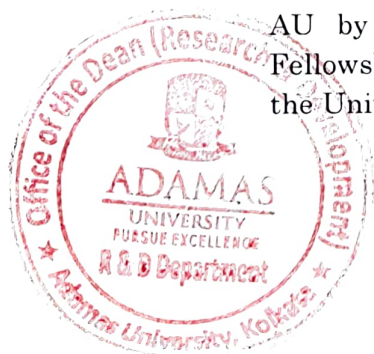
These are students who work full time for their Ph.D. and may receive fellowship from CSIR/UGC or any other recognized funding agency or may be self-financed.

II) SPONSORED SCHOLARS

A candidate in this category is sponsored by a recognized R&D organization, national institute, govt. organization or industry for doing research in AU on a full time basis. He / She will not receive any financial support from AU or any other recognized funding agencies. Sponsorship letter (Format-I) should be attached with the application.

III) RESEARCH FELLOWS

This category refers to the candidates who will be admitted in Ph.D. Program of AU by virtue of qualifying in the UGC-JRF/CSIR/DST/ICSSR Research Fellowship Examinations or any other similar qualifying exam as approved by the University with Financial support.



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IV) SELF SUPPORTED SCHOLARS- LOCALLY & PROFESSIONALLY EMPLOYED PERSONNEL

This category refers to the candidates who are locally and professionally employed personnel. These candidates should be able to meet supervisor(s) regularly in AU for the guidance on their research work.

The applicant must be a regular employee of a recognized R&D organization, national institute, government organization or industry. No financial assistance will be provided by AU to such students.

A No Objection Certificate from the Head of the Institute/ Organization in which he/she is employed (Form-II) must be enclosed at the time of application.

V) SPONSORED SCHOLARS (EXTERNAL)

This category refers to candidates employed in R&D organizations having adequate research facilities. Admission of such Scholars shall be made by the Vice Chancellor on the recommendation of Research Committee (RC).

VI) AU EMPLOYEES / FACULTY SCHOLARS/ PROJECT FELLOWS

Full time employees (Regular/Contractual) including Project Fellows / Staff of AU may be allowed as full-time or part-time students by the Vice Chancellor, on recommendation of Dean, Faculty of Council.

VII) INTERNATIONAL SCHOLARS

The admission of foreign students shall be made by the Vice Chancellor on the recommendation of RC.

B.

I) FULL-TIME SCHOLARS

All candidates who pursue full time research in this University shall belong to this category.

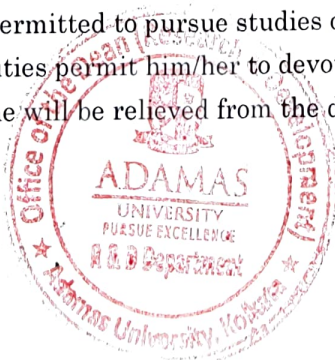
II) PART-TIME SCHOLARS

All candidates other than full time research in this University shall belong to this category.

(1) Ph.D. programme through part-time mode will be permitted, provided all the conditions stipulated in these Regulations are fulfilled.

(2) The University concerned shall obtain a "No Objection Certificate" through the candidate for a part-time Ph.D. programme from the appropriate authority in the organization where the candidate is employed, clearly stating that:

- i. The candidate is permitted to pursue studies on a part-time basis.
- ii. His/her official duties permit him/her to devote sufficient time for research.
- iii. If required, he/she will be relieved from the duty to complete the course work



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3. MINIMUM QUALIFICATION

Students for admission to Ph.D. Programme in AU must satisfy the following criteria: Master's Degree or equivalent as approved by Association of Indian Universities (AIU) in Arts, Science, Commerce, Engineering, Technology or any other discipline.

Graduate in Professional courses recognized by law, such as, Engineering, Medical, Law, Chartered Accountancy, Cost Accountancy, Company Secretary, etc. with good academic record and having aptitude for research. The minimum marks for Humanity 55% and others 60% or equivalent grade. Students passing from foreign universities / institutions should conform to above eligibility criteria through equivalence as approved by the Equivalence Committee of the University.

A 1-year/2-semester master's degree programme after a 4-year/8-semester bachelor's degree programme or a 2-year/4-semester master's degree programme after a 3-year bachelor's degree programme or qualifications declared equivalent to the master's degree by the corresponding statutory regulatory body, with at least 55% marks in aggregate or its equivalent grade in a point scale wherever grading system is followed or equivalent qualification from a foreign educational institution accredited by an assessment and accreditation agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country to assess, accredit or assure quality and standards of the educational institution.

Provided that a candidate seeking admission after a 4-year/8-semester bachelor's degree programme should have a minimum of 75% marks in aggregate or its equivalent grade on a point scale wherever the grading system is followed.

Candidates who have completed the M.Phil. programme with at least 55% marks in aggregate or its equivalent grade in a point scale wherever grading system is followed or equivalent qualification from a foreign educational institution accredited by an assessment and accreditation agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country to assess, accredit or assure quality and standards of educational institutions, shall be eligible for admission to the Ph.D. programme.

4. ADMISSION PROCEDURE

4.1 Admission to the Ph.D. Program of AU will take place in the month of July/August and December/January every year.

4.2 Admission to all categories of students is granted on the basis of an Entrance Admission Test (RET) followed by interview. Admission to the Ph.D. programme shall be made using the following methods:



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- i. University may admit students who qualify for fellowship/scholarship in UGC-NET/UGC- CSIR NET/GATE/CEED and similar National level tests based on an interview.

And/or

- ii. University may admit students through an Entrance Test .The Entrance Test syllabus shall consist of 50% of research methodology, and 50% shall be subject-specific.
- iii. Students who have secured 50 % marks in the entrance test are eligible to be called for the interview.
- iv. University may decide the number of eligible students to be called for an interview based on the number of Ph.D. seats available.
- v. Provided that for the selection of candidates based on the entrance test conducted by the University, a weightage of 70 % for the entrance test and 30 % for the performance in the interview/viva- voce shall be given.

At the time of interview, doctoral candidates are expected to discuss their research interest/area. Candidates whose selection is approved by the Vice Chancellor on the recommendation of RC will be admitted to the Ph.D. Programme of the University after payment of the prescribed fees.

4.3 In the case of sponsored students (external), the following additional conditions are to be satisfied:

- 4.3.1 The candidates will be required to undergo course work at AU for at least one semester during Ph.D. Program. A sponsored / employed candidate will have to produce a certificate from his/her employer that he/she will be fully relieved from all the duties of the organization to complete his/her course work at AU.
- 4.3.2 The sponsored candidate must submit full details of the facilities relevant to the research program available in the organization where he/she is employed, duly certified by the sponsoring authority.
- 4.3.3 The sponsored candidate will have to submit a certificate from the sponsoring authority that required facilities like leave, etc. will be made available by the organization.

4.4 In case of International Scholars, the procedure to be followed will be based on the recommendation of RC.

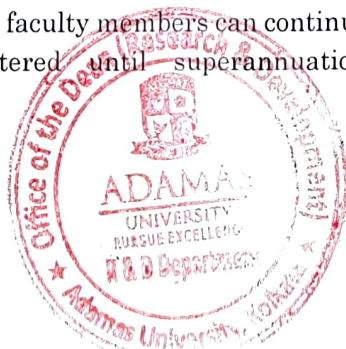
4.5 Students desirous of enrolling for Ph.D. program will have to take admission on payment of fees as may be decided by the university from time to time. The date of admission will be treated as the date of enrolment.

5. ACADEMIC REQUIREMENTS

5.1 Supervisor(s) / Co- supervisors



- (a) A supervisor of any category must have evidence of carrying out research work through publications in reputed national or international journals.
- (b) Every student admitted to the Ph.D. program of AU must carry out his/ her research work under the supervision of a faculty member of AU. This faculty member will be called the Supervisor of the student. If a part of the research work is carried out in industry, reputed institute or R&D laboratory, a Co- Supervisor, may be nominated by the concerned Dean Faculty Council for Post Graduate and Under Graduate Studies, from that industry, institute or R&D laboratory in consultation with the head of the organization or his/her nominee.
- (c) The student may have a second supervisor from AU in case of inter-disciplinary nature of research work. In this case the additional supervisor will be called as a Co-Supervisor. The Co-Supervisors will be nominated by the concerned Dean, Faculty Council for Post Graduate and Under Graduate Studies for the administrative responsibilities connected with the Ph.D. program.
- (d) **The following categories of persons are permitted to be associated with the Ph.D. Program as Supervisor:**
 - (i) Permanent faculty members working as Professor/Associate Professor at Adamas University with a Ph.D. Degree and proven record of Research Experience in Academia / Industry and having at least five good research publications in peer-reviewed / refereed journals and permanent faculty members working as Assistant Professors at Adamas University with a Ph.D. degree and having at least three good research publications in peer-reviewed/ refereed journals may be recognized as a Research Supervisor.
 - (ii) Provided that in the areas/disciplines where there is no or only a limited number of refereed journals are available, the University may relax the above condition for recognition of a person as Ph.D. Supervisor with reasons recorded in writing.
- (e) **The following categories of persons are permitted to be associated with the Ph.D. Program as Co-Supervisor:**
 - i) Eligible adjunct / visiting faculty members of Adamas University, having evidence of carrying out research work through publications in reputed national or international journals.
 - ii) Eligible person from sponsoring organization in case of sponsored student with the approval of the Vice Chancellor, on the recommendation of the RC.
- (f) Faculty members with less than three years of service before superannuation shall not be allowed to take new research scholars under their supervision. However, such faculty members can continue to supervise Ph.D. scholars who are already registered until superannuation and as a co-supervisor after



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superannuation, but not after attaining the age of 70 years.

5.2 Appointment of Supervisor(s)

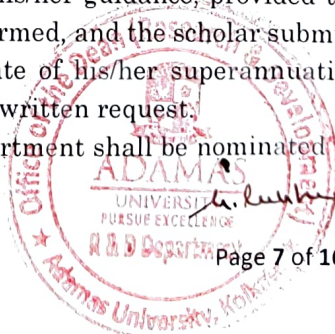
- 5.2.1 The allocation of a Supervisor for a selected student shall be decided by the Department in a formal manner depending on the number of students per eligible/enrolled faculty member, the available specialization among the faculty supervisors, and the research interest of the student. The allocation of supervisor shall not be left to the individual student or faculty member.
- 5.2.2 The Supervisor(s) should be identified and appointed immediately after the enrolment.
- 5.2.3 Sponsored students (external) shall have one Supervisor from AU (AU Supervisor) and one co-supervisor from the parent organization.
- 5.2.4 There may be external Supervisor as Co-supervisor recognized by the RC who will supervise the research work carried out by the scholar for Ph.D. and in such case one AU Faculty will be the Supervisor. Biodata of the External Supervisor should be submitted for approval of the Vice Chancellor on recommendation of the Dean R&D.
- 5.2.5 In case of an inter-disciplinary Research Program the RC may appoint a Co-Supervisor in the relevant field of study in respect of a candidate undertaking interdisciplinary Ph. D Program.
- 5.2.6 The maximum number of students assigned to supervisor/ co-supervisor at any point of time, shall be as per the latest UGC regulations and amendment released time-to-time.
- 5.2.7 Admission of International students in Ph.D. programme. Each supervisor can guide up to two international research scholars on a supernumerary basis over and above the permitted number of Ph.D. scholars as specified in clause 5.2.6 above.
- 5.2.8 At any point, the total number of Ph.D. scholars under a faculty member, either as a supervisor or a co-supervisor, shall not exceed the number prescribed in clause 5.2.6 and clause 5.2.7.

5.3 Change of Supervisor(s)

- 5.3.1 When a Supervisor of a Ph.D. student happens to be away from the University for more than one year, an alternate Supervisor shall be nominated by the Dean (Research & Development) based on the request of the Supervisor and / or the recommendation of the DC.
- 5.3.2 When the Supervisor retires or resigns from service, he / she shall continue to guide a scholar already registered under his/her guidance, provided the pre-submission seminar of the scholar is confirmed, and the scholar submits the thesis within three months from the date of his/her superannuation resignation from the service based on his/her written request.

However, a Co – Supervisor from a recognized department shall be nominated by

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the Dean (Research & Development) based on the request of the Supervisor and / or the recommendation of the DC to take care of the administrative and research responsibilities of the scholar. In all other cases, an alternate Supervisor shall be nominated by the Dean (Research & Development) based on the request of the supervisor and the recommendation of the DC.

5.3.3 Change of supervisor for a research scholar shall be possible on valid reasons within the maximum period (clause 5.13) from the date of registration with the consent of both the present and proposed Supervisors and subsequent approval of the Dean (Research & Development).

5.3.4 The change of Supervisor can be done only once during the entire duration of the program. Under extraordinary circumstances, further change in Supervisor may be possible on approval of the Vice-Chancellor based on the recommendation of Dean (R&D) through URC.

5.4 Doctoral Committee (DC)

5.4.1 To monitor the progress of research of the students, there shall be a separate committee for each Ph.D. Student, called Doctoral Committee (DC) consisting of following members:

- (i) Head of the Department / Head of the Center -Chairperson
- (ii) The Supervisor - Convener
- (iii) The Co-Supervisor(s)- Member
- (iv) One subject expert from the department/other department - Member
- (v) School level Ph.D. Convener – Joint Convener

The DC will be constituted by Dean, of School in consultation with the Head of the Department and to be approved and notified by Dean (R&D)

5.4.2 The Ph.D. Convener of the concerned School / Convener of DC shall convene the DC meetings for a Ph.D. student two times per academic year to monitor the status of the research activities and to report the same to the Dean (Research & Development).

5.4.3 Until the DC is constituted for a Ph.D. student, the concerned Faculty Council for Post Graduate and Under Graduate Studies/ Council of Studies/ Centre will perform the duties of the DC.

5.5 University Research Committee (URC)

5.5.1 To general control and supervision of Doctoral Research and other researches leading to research degree, a committee called Research committee will be constituted consisting of following members:



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5.5.2 Members of the University Research Committee:

1. Dean (R&D)- Chairperson
2. Dean of School (3 in Number)-Member
3. Head of the Department (3 in Number)- Member
4. Senior Professors (2 in Number) by The Vice Chancellor- Member

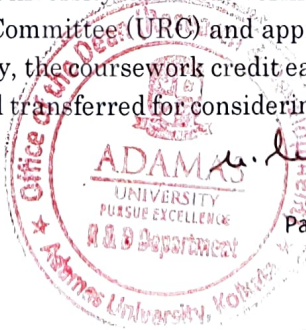
Functions of University Research Committee:

- a. To monitor the Ph.D. admission process and full research program.
- b. Designing and conducting course work program.
- c. Registration of Ph.D. Students.
- d. To review the Ph.D. progress and quality of research
- e. To ensure availability of research facility in the University.
- f. Appointment/Re-Appointment of Ph.D. Supervisor and Co-Supervisor.
- g. Any other powers and responsibilities as may be assigned by the Academic Council (AC) time to time.

5.6 Course Work

- 5.6.1 Ph.D. Students will have to register and complete requisite compulsory credit courses as per UGC guidelines issued time to time in this regard and accepted by the University. In addition to these compulsory courses, a minimum of one departmental paper of 4 Credits relevant to the area of research and offered under any approved PG program of the University shall be recommended by the Doctoral Committee on recommendation of the URC.
- 5.6.2 Course work (minimum two semesters) should be completed within first two years of the enrolment by all the students.
- 5.6.3 However, Course work duration, content and credit for Graduate in Professional courses will be determined by AC on the recommendation of RC.
- 5.6.4 All students need to take final examinations and obtain a minimum CPI/CGPA of 6.0 based on the scores of final examination and other internal examinations taken together. Pass marks for each paper will be 50%.
- 5.6.5 If a student is unable to obtain the minimum qualifying marks, he/she shall be given another chance to appear the repeat examination within six months.
- 5.6.6 If a student unable to obtain the minimum qualifying marks in the repeat examination, then he/she should go through the entire process course work again or his/her admission will be cancelled.
- 5.6.7 All Ph.D. scholars, irrespective of discipline, shall be required to train in teaching /education/pedagogy/writing related to their chosen Ph.D. subject during their doctoral period. Ph.D. scholars may also be assigned 4-6 hours per week of teaching/research assistantship for conducting tutorial or laboratory work and evaluations.
- 5.6.8 Provision for credit transfer from other University: after due verification and evaluation by the University Research Committee (URC) and approval from the competent authority of the University, the coursework credit earned from previous University may be accepted and transferred for considering towards

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Coursework completion. This transfer of credit shall satisfy the coursework requirement for the Ph.D. program at Adamas University.

- 5.6.9 The University Research Committee can also recommend UGC recognized online courses as part of the credit requirements for the Ph.D. programme.

5.7 Registration for Ph.D. Program

5.7.1 After successful completion of the Course Work and the Examination, the candidate has to submit Research Proposal (in or about 1000 words excluding Bibliography) highlighting the plan of work defining the research problem identified and course of investigation proposed to be pursued. An assessment of the current status of problem area and a justification for the work has to be projected to the University Research Committee (URC) through the Head of the Department.

5.7.2 The research proposals shall be evaluated by all members of the DC and based on the evaluation Research Proposal shall be short listed.

5.7.3 All candidates whose Research Proposal are short listed will make an oral presentation before DC for Registration Seminar. Once Proposal is accepted by DC, DC will recommend to URC and approved by VC and report the same to Academic council.

5.7.4 The student will be registered by the University as the Ph.D. student with effect from the date of enrolment.

5.8 Progress Review

The DC will meet at least once in six months to review the progress of the Research Program of the student. The DC will report the progress of the student to the URC after every such meeting.

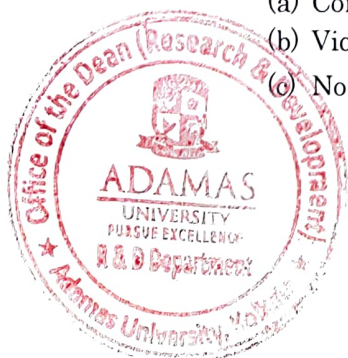
5.9 Semester Registration

5.9.1 Students of all categories in the Research Program will have to register in person each semester on the stipulated date. They are required to pay the prescribed fees for each semester before the submission of their thesis within stipulated dates.

5.10 Cancellation of Registration

The Ph.D. registration of a student is liable to be cancelled for any of the following reasons:

- (a) Consistent lack of progress in research.
- (b) Violation of Discipline and Conduct Rules of the AU.
- (c) Non-submission of the thesis within the stipulated period.



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- (d) Non-conformity with the regulations of the program.
- (e) Giving false information at the time of application/admission/during the program.

5.11 Temporary Withdrawal

- i. Research scholars may be permitted to withdraw temporarily after completion of their course work and allowed to submit thesis from outside on the recommendation of the URC, subject to the condition that they have to register every semester on payment of semester fees.
- ii. No scholar shall be allowed to withdraw before completion of at least one semester in the university.

5.12 Validity of Registration

The maximum duration of the Ph.D. Program will be of 6 years from the date of enrolment for full time / part time students. However, for sufficient and reasonable ground the Vice Chancellor may extend the period, on the recommendation of URC, for another one year at a time up to maximum of two years in total.

5.13 Medium of Instruction and Examination:

- 5.13.1 The medium of instruction and examination for all research programs of the University including doctoral program shall be English.
- 5.13.2 The medium of instruction and examination for a program in a specific language (eg- Bengali, Spanish etc.) shall be in that specific language for dissertation/thesis only. The medium of instruction in the related course work shall be English.
- 5.13.3 The medium of instruction and examination for the course work shall be English except for the language subject paper.

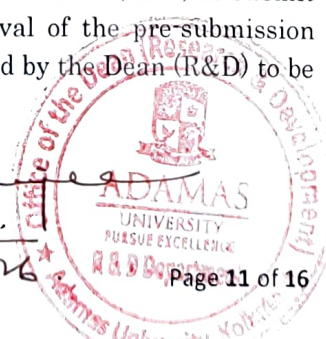
5.14 Synopsis of thesis

5.14.1 At least 6 months prior to the submission of the thesis, the student shall submit five copies of the synopsis of his/her research to the PhD Cell. The synopsis will contain chapter wise brief description of the total research work done by the student within five thousand words (approx.) along with his/her findings and research publications.

5.14.2 The student shall submit the synopsis of his/her thesis work and make open seminar presentation before the URC and external expert as appointed by the Dean (R&D). The student may be permitted by the Dean (R&D) to submit the thesis within six months of the formal approval of the pre-submission seminar and one copy of the synopsis, duly forwarded by the Dean (R&D) to be sent to the office of the Ph.D. Cell for record.

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5.15 Panel of Examiners

The DC will forward and recommend a panel of 6 examiners having a rank of Professor/Associate Professor or equivalent from other Institutes/ Universities/ R&D Organizations in India or from abroad (from the list of examiners submitted by the supervisor(s)) to the Dean (R&D) for necessary action and for approval of the Vice Chancellor for appointment of Examiners.

5.16 Submission of Thesis

- i. The scholars having M.Tech. / M.Pharm / LL.M./ M.Phil. or equivalent and M.A. / M.Sc. / M.Com. / MBA / M.Ed. or equivalent will be allowed to submit thesis after a minimum of three years from the date of enrolment, subject to fulfilment of other eligibility conditions.
- ii. If any student completes his/her thesis before the minimum period prescribed, he/she can apply to the Vice Chancellor through the Dean (R&D) for early submission. The Vice Chancellor may allow for early submission on the recommendation of Dean (R&D), provided the other conditions are satisfactory.
- iii. Within six months of the acceptance of the synopsis by DC and recommended by URC, the students shall submit four copies of his/her thesis along with a soft copy in PDF format, to the Dean (R&D)/ Ph.D. Cell
- iv. The soft copy of the thesis shall be examined by the Ph.D. Cell through standard anti-plagiarism software before submission of the thesis. A certificate to this effect, forwarded by Dean (R&D), to be submitted by the Scholar at the time of submission of the thesis.
- v. The student must have requisite number of good quality research publications in indexed & reviewed journals, e.g. SCI/ ABDC/ SCOPUS & UGC CARE enlisted journals, and any such other journals as decided and notified by the University, time to time.

5.17 Examiners of the thesis

The thesis shall be referred to two examiners chosen by the Vice Chancellor from the panel of examiners forwarded by the supervisor and recommended by the Dean (R&D).

5.18 Thesis Reports

- i. The Ph.D. Cell should take the prior consent of an expert to act as examiner to evaluate the thesis before the thesis is sent for evaluation.
- ii. The examiners are expected to send the reports on the thesis within



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three months from the date of receipt of the thesis.

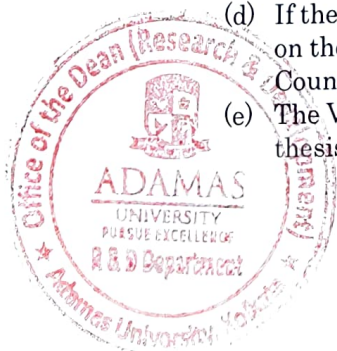
- iii. If an examiner does not send the report within two months, a reminder will be sent by the office of the Dean (R&D). If the report is not received within four months, the Vice Chancellor will refer the thesis to another examiner from the approved panel. The appointment of the examiner who has not sent the report within four months shall be deemed to be cancelled.
- iv. If one of the two thesis examiners does not recommend the thesis for the award of the Ph.D. degree, the Vice Chancellor will refer the thesis to a third examiner from the approved panel.
- v. If an examiner suggests re-submission of the same, the student is allowed to resubmit the same after due revision within the time stipulated by the RC. The decision of the examiner on the thesis shall be final.
- vi. If two of the examiners do not recommend the thesis for award, it should be rejected.
- vii. If two of the examiners recommend the award of the Ph.D. degree, the Dean (R&D) in consultation with Vice- Chancellor, will consider the reports and recommend to conduct the viva-voce examination.
- viii. In all other cases, not covered by the above Regulations, the matter will be referred to the Academic Council for a decision.

5.19 Viva-Voce Examination

(a) The following is the composition of the Viva-voce Examination Board (VEB):

- | | |
|---|----------|
| (i) Chairman of the DC | Chairman |
| (ii) Members of DC | Members |
| (iii) One examiner of the thesis within the country,
or | Members |
| (iv) An expert from the same panel nominated by the
VC from the panel of Examiners Approved the RC | |
| (v) One expert nominated by the VC | Member |

- (b) The VEB conducts the open defense (open to all interested in the field) of the thesis by the candidate ensuring that he/she answers all the written queries of the thesis examiners satisfactory.
- (c) If the VEB finds the performance of a student unsatisfactory, the student will be asked to reappear for another viva-voce examination at a later date (not earlier than a month and not later than six months from the date of the first viva-voce examination).
- (d) If the VEB evaluates performance of the Research Scholar as unsatisfactory on the second occasion also, then the matter will be referred to the Academic Council for decision.
- (e) The VEB may also recommend revision to be made in the final version of the thesis after taking into consideration the suggestion of the examiners who



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evaluated the thesis and the discussion at the viva-voce examination. The Chairman of the VEB shall forward the report to the office of the Dean(R & D), certifying that the recommended revisions by the VEB, if any, have been incorporated in all copies of the thesis. A soft copy of the final version of the thesis shall be submitted by the student, within 7 days of the viva-voce examination, to the Ph.D. cell.

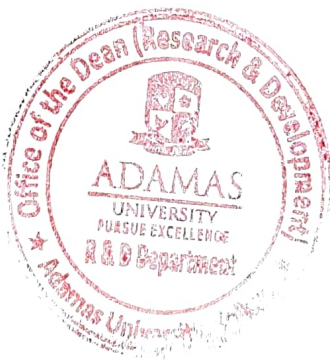
- (f) VEB will send his/her final reports to the Ph.D. cell (in the prescribed format) recommending / not recommending the award of the degree.

5.20 Award of Ph.D. Degree

If the performance of the research students in the Viva-voce Examination is satisfactory as per the report of VEB, he/she will be awarded Ph.D. degree on the recommendation of the Vice Chancellor and with the approval of the Chancellor of AU. The award of the degree will be notified from the Ph.D. Cell by the Dean (R&D) or his/her nominee. The degree will take effect from the date of notification.

5.21 Grievance Redressal

In implementation of this Ph.D. Regulations if any difficulty/grievance arises, the matter shall be placed before the Vice Chancellor who will make appropriate recommendation to the Academic Council for disposal of the issue. The Academic Council shall take final decision which will be binding on all the parties and his/her decision shall be treated as final.



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Form I – SPONSORSHIP LETTER

(This should be typed on the letter head of the sponsoring organization)

Reference No.

Date:

To

The Registrar,
Adamas University, Barasat, Kolkata

Sub: Sponsoring an employee for Ph.D. Program Dear

Sir,

We hereby sponsor the candidate of
Mr./Ms.....
who is an employee in our organization, for joining Ph.D. Program in
..... at Adamas University as a full-time student.

We shall relieve him/ her of his/her duties in the organization during the first three
years of the Ph.D. Program.

Signature and Seal of the
Sponsoring Authority



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2026

Form II – No Objection Certificate for Part-Time Students

(This should be typed on the letter head of the sponsoring organization/Part Time Student from other organisation)

Reference No.

Date:

To

The Dean (Research &
Development)

Adamas University,
Barasat, Kolkata

Sub: No objection Certificate

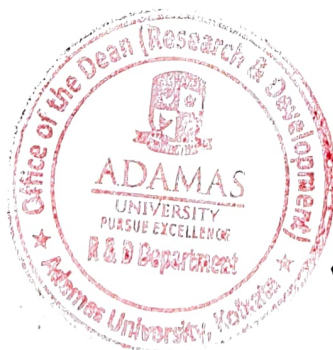
Sir/Madam,

We have no objection if Mr./Mrs/Ms.....,

An employee in our organization, is admitted to the Ph.D. Program
in _____ at Adamas University as a part-time student.

We shall give him/her leave of absence to attend and carry out Course work &
Ph.D. research work at Adamas University as and when necessary for pursuing the Ph.D.
program.

Signature and Seal of the Administrative Authority



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25/7/26

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2/7/26