

## LIC AAO Syllabus 2019 | Check Assistant Administrative Officer Exam Pattern

### LIC AAO Prelims Exam Pattern 2019:

#### Phase-I: Preliminary Examination:

Preliminary Examination consisting of objective test will be conducted online. The test will have three sections (with separate timings for each section) as follows:

Section	Name of the tests	Number of Questions	Maximum Marks	Medium of Exam	Minimum Qualifying Marks		Duration
					SC/ST	Others	
1	Reasoning Ability	35	35	English & Hindi	16	18	20 minutes
2	Quantitative Aptitude	35	35	English & Hindi	16	18	20 minutes
3	English Language with special emphasis on grammar, vocabulary and comprehension	30	30**	English	9	10	20 minutes
<b>Total</b>		<b>100</b>	<b>70</b>				<b>1 hour</b>

### LIC AAO Mains Exam Pattern(Generalist):

#### Main Examination for recruitment of AAO (Generalist):

Section	Name of the tests	Number of Questions	Maximum Marks	Medium of Exam	Minimum Qualifying Marks		Duration
					SC/ST	Others	
1	Reasoning Ability	30	90	English & Hindi	40	45	40 minutes
2	General Knowledge,	30	60	English & Hindi	27	30	20 minutes

Section	Name of the tests	Number of Questions	Maximum Marks	Medium of Exam	Minimum Qualifying Marks		Duration
					SC/ST	Others	
	Current Affairs						
3	Data Analysis & Interpretation	30	90	English & Hindi	40	45	40 minutes
4	Insurance and Financial Market Awareness	30	60	English & Hindi	27	30	20 minutes
<b>Total</b>		<b>120</b>	<b>300</b>				<b>2 hours</b>
5	English Language (Letter writing & Essay)	2	25 **	English	9	10	30 Minutes

### LIC AAO Exam Pattern( IT/ Chartered Accountant / Actuarial):

**Main Examination for recruitment of AAO ( IT/ Chartered Accountant / Actuarial):**

Section	Name of the tests	Number of Questions	Maximum Marks	Medium of Exam	Minimum Qualifying Marks		Duration (Total 120 minutes)
					SC/ST	Others	
1	Reasoning Ability	30	90	English & Hindi	40	45	40 minutes
2	General Knowledge, Current Affairs	30	60	English & Hindi	27	30	20 minutes
3	Professional knowledge	30	90	English & Hindi	40	45	40 minutes
4	Insurance and Financial Market Awareness	30	60	English & Hindi	27	30	20 minutes
	<b>Total</b>	<b>120</b>	<b>300</b>				<b>2 hours</b>
5	English Language (Letter writing & Essay)	2	25 **	English	9	10	30 Minutes

**LIC AAO Mains Exam Pattern (Rajbhasha):**

**Main Examination for recruitment of AAO (Rajbhasha):**

Section	Name of the tests	Number of Questions	Maximum Marks	Medium of Exam	Minimum Qualifying Marks		Duration
					SC/ST	Others	
1	Reasoning Ability	30	90	English & Hindi	40	45	40 minutes
2	General Knowledge, Current Affairs	30	60	English & Hindi	27	30	20 minutes
3	Professional Knowledge	30	90	English & Hindi	40	45	40 minutes
4	Insurance and Financial Market Awareness	30	60	English & Hindi	27	30	20 minutes
	<b>Total</b>	<b>120</b>	<b>300</b>				<b>2 hours</b>
5	Knowledge of	2	25 **	English &	9	10	30 Minutes

**LIC AAO Syllabus 2019:**

**Reasoning Ability Syllabus Topics:**

**Verbal**

- Number Series
- Alphabet Series
- Test of Direction Sense
- Coding-Decoding
- Number Ranking
- Arithmetical Reasoning
- Problem on Age Calculation
- Blood Relations

- Analogy
- Decision Making

### **Non- Verbal**

- Non Verbal Series
- Mirror Images
- Cubes and Dice
- Grouping Identical Figures
- Embedded Figures
- Machine Input Output
- Coding-Decoding
- Puzzles
- Direction and Distance
- Order and ranking
- Syllogism
- Blood relations
- Data Sufficiency
- Seating arrangement
- Arrangement and pattern
- Classification/Analogy
- Coded Inequalities

### **Quantitative Aptitude /Numerical Ability**

- Number System
- HCF , LCM
- Simplification
- Decimal Fractions
- Ratio and Proportions
- Unitary Method
- Percentage
- Time and Distance
- Time and Work
- Profit and Loss
- Average
- Simple and Compound Interest
- Menstruation (2D and 3D)
- Algebra
- Data Interpretation

### **General Knowledge, Current Affairs:**

- Current Affairs (National and International) minimum last 1 year
- Major Financial/Economic News/ Banking news updates
- Budget and Five Year Plans, Who is Who, Sports, Books and Authors,
- Awards and Honours,
- Science – Inventions and Discoveries, Abbreviations,
- Important Days
- International and National Organisations

**Computer Knowledge:**

- Fundamentals of the Computer (Hardware and Software, Memory and Memory Units, Number System)
- Internet
- Microsoft Office (MS-Office)
- Networking
- DBMS (Database Management System)
- Programming Languages
- Full Forms/Abbreviations and Important Terms
- Shortcut Keys
- Miscellaneous (Latest in Computers and Mobile Technology)

**English Language with Special emphasis on Grammar, Vocabulary and Comprehension:**

- Reading Comprehension
- Cloze Test
- Error Detection
- Para Jumbles
- Fill In The Blanks/Sentence Improvement